

CITY OF BURLINGTON

The following cut-off & payroll dates will be for the year 2023

There will be 26 payrolls in the year 2023

CUT OFF DATES (Day after prior PR)	TIMESHEETS MUST BE IN PAYROLL BY:	PAYROLL DATES
December 24, 2022	December 30, 2022	January 6, 2023
January 7, 2023	January 13, 2023	January 20, 2023
January 21, 2023	January 27, 2023	February 3, 2023
February 4, 2023	February 10, 2023	February 17, 2023
February 18, 2023	February 24, 2023	March 3, 2023
March 4, 2023	March 10, 2023	March 17, 2023
March 18, 2023	March 24, 2023	March 31, 2023
April 1, 2023	April 7, 2023	April 14, 2023
April 15, 2023	April 21, 2023	April 28, 2023
April 29, 2023	May 5, 2023	May 12, 2023
May 13, 2023	May 19, 2023	May 26, 2023
May 27, 2023	June 2, 2023	June 9, 2023
June 10, 2023	June 16, 2023	June 23, 2023
June 24, 2023	June 30, 2023	July 7, 2023
July 8, 2023	July 14, 2023	July 21, 2023
July 22, 2023	July 28, 2023	August 4, 2023
August 5, 2023	August 11, 2023	August 18, 2023
August 19, 2023	August 25, 2023	September 1, 2023
September 2, 2023	September 8, 2023	September 15, 2023
September 16, 2023	September 22, 2023	September 29, 2023
September 30, 2023	October 6, 2023	October 13, 2023
October 14, 2023	October 20, 2023	October 27, 2023
October 28, 2023	November 3, 2023	November 9, 2023
November 11, 2023	November 17, 2023	November 24, 2023
		<i>Thursday</i>
		November 30, 2023
		December 8, 2023
November 25, 2023	December 1, 2023	December 22, 2023
December 9, 2023	December 15, 2023	January 5, 2024
December 23, 2023	December 29, 2023	
		<i>Friday</i>

3rd PR

3rd PR

Thursday

Thursday

Friday

Longevity

CITY HOLIDAYS RECOGNIZED AND OBSERVED

PLEASE CHECK YOUR CONTRACT FOR WHICH DAYS YOU OBSERVE

Holiday	Observed	Holiday	Observed
New Year's Day (Sun)	January 2, 2023	Thanksgiving	November 23, 2023
President's Day	February 20, 2023	Day after Thanksgiving	November 24, 2023
Memorial Day	May 29, 2023	Christmas Day (Monday)	Monday 12/25/23
Independence Day (Tues)	July 4, 2023	Christmas Eve (if observed) (Sunday)	Tuesday 12/26/23
Labor Day	September 4, 2023	New Year's Day (Monday)	Monday 1/1/24
Veterans Day (Sat)	November 10, 2023	New Year's Eve (if observed) (Sunday)	Tuesday 1/2/24