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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 23
December 5, 2022

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray and Maupin present. Council Member Rinker participated via electronic communications.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: None

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Maupin

Seconded By: Graham-Murray

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. Council Member Graham-Murray requested the removal of the Resolution Calling for an Appointment to Fill a Council Vacancy from the Consent Agenda for discussion at the close of the meeting. Mayor Billups announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARING:

1. Statement: Consideration of a Permanent Easement Agreement with Flint Cliffs LC Along Bluff Road for Construction of the Flint River Trail

COMMENTS: The Development and Parks Director stated that the easement agreement is for the construction of the Flint River Trail. He stated that a primary concern is that the four pecan trees that are located to the southeast of the easement area shall not be negatively impacted by construction of the Flint River Trail project along Bluff Road. He stated that care shall be taken

to ensure the viability of the trees throughout the trail construction project. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray

Seconded By: Maupin

Motion to Close

CARRIED

Introduced By: Graham-Murray

Seconded By: Maupin

Resolution Approving Permanent Easement Agreement with Flint Cliffs LC Along Bluff Road for Construction of the Flint River Trail

DISCUSSION: None.

(VOTE: 5 - "AYES")

ADOPTED

ORDINANCE:

Introduced By: Critser

Seconded By: Maupin

1. Motion to Amend the Motion for Preliminary Adoption of the Second Reading of an Ordinance Rezoning the Properties Locally Known as 600 and 800 South Main Street from M-2 Heavy Industrial to M-1, Light Industrial Zoning District

DISCUSSION: The Development and Parks Director stated that there were no changes to the Ordinance from the first reading. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

Introduced By: Critser

Seconded By: Maupin

2. Motion for Waiver of Preliminary Consideration and Adoption of the Second Reading and for Final Adoption of an Ordinance Rezoning the Properties Locally Known as 600 and 800 South Main Street from M-2 Heavy Industrial to M-1, Light Industrial Zoning District

DISCUSSION: None.

(VOTE: 5 - "AYES")

CARRIED

RESOLUTION:

Introduced By: Billups

Seconded By: Critser

1. Resolution Calling for an Appointment to Fill a Council Vacancy

DISCUSSION: The City Manager stated that there were three options to fill the vacancy once it is created. He stated that the council could fill the vacancy by appointment, fill the vacancy by special election or a petition for special election after the appointment. Council Member Graham-Murray stated that she removed the Resolution Calling for an Appointment to Fill a Council Vacancy from the Consent Agenda because Council Member Rinker sits on five boards/commissions that will need to be filled. She stated that she would like to appoint someone

that is able to fill those boards. Mayor Billups stated that there would be a board/commission reorganization in January. He stated that he has reached out to several cities and many cities have chosen the process to appoint a council member to fill a vacancy include “last off, first on” process. He stated this helps with the learning curve, as the person has recently served on the City Council. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - “AYES”)

ADOPTED

Council Member Rinker left the meeting at 5:53 p.m.

Adjournment: 5:55 p.m.

Approved: December 19, 2022

Katie Music, CMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Approving Purchase of a New 2023 Chevrolet Silverado 3500 Four Wheel Drive Pickup Truck for Public Works
3. Resolution Naming Depositories for Deposits of the City of Burlington
4. Resolution Approving the Five Year Road Plan for Fiscal Year 2024-2028
5. Resolution Approving an Amended Agreement Between the City of Burlington, Iowa and Southeast Iowa Regional Planning Commission for the Burlington Housing Sustainability Grant Administrative Services

SET DATE FOR PUBLIC HEARINGS:

1. Consideration of an Ordinance Rezoning the Properties Locally Known as 1815 and 1909 Des Moines Avenue from R-2, Single-Family Residential and C-2, General Commercial to M-1, Light Industrial Zoning District (December 19, 2022)
2. Consideration of Resolution Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Burlington Urban Revitalization Area (January 17, 2023)

APPOINTMENT:

Tree Advisory Committee: Rebekah aka/Teresa Labrecque