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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 17
September 6, 2022

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Graham-Murray and Maupin present. Council Member Critser participated via electronic communications. Council Member Rinker was absent.

BURLINGTON CITY COUNCIL

PROCLAMATIONS:

- * Library Card Sign Up Month
- * Suicide Prevention & Action Month

COMMENTS FROM AUDIENCE: None

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Maupin

Seconded By: Graham-Murray

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. Council Member Graham-Murray announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of Urban Renewal Plan Amendment

COMMENTS: City Manager Chad Bird stated that Des Moines County and the Burlington Community School District were invited to an urban renewal consultation meeting to discuss the city's proposed Plan amendment. He stated that the plan has been prepared which authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing

tax increment financing support to Merge, LLC in connection with the redevelopment of 300 Washington Street. He stated that the project proposed under the amendment conforms to the general plan for the development of the City. He stated that the project is necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives. He stated that the project proposed blight alleviation and prevention projects described in the amendment are necessary to restore the property situated in the district. He stated it is not anticipated that families will be displaced as a result of the City's undertakings under the amendment. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin
Motion to Close

Seconded By: Graham-Murray
CARRIED

Introduced By: Maupin
Resolution Approving Urban Renewal Plan Amendment for the Burlington Consolidated Urban Renewal Area

Seconded By: Graham-Murray

DISCUSSION: None.
(VOTE: 4 - "AYES")

ADOPTED

2. Statement: Consideration of Lease Agreement with the Des Moines County Historical Society for Hawkeye Log Cabin in Crapo Park

COMMENTS: City Manager Chad Bird stated that the lease for the Des Moines County Historical Society for the Hawkeye Log Cabin in Crapo Park has expired. He stated that staff is requesting to extend the lease agreement from every two years to every ten years. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray
Motion to Close

Seconded By: Maupin
CARRIED

Introduced By: Graham-Murray
Resolution Approving Lease Agreement with the Des Moines County Historical Society for Hawkeye Log Cabin in Crapo Park

Seconded By: Maupin

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

Adjournment: 5:50 p.m.

Approved: September 19, 2022

Katie Music, CMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Awarding Contract for Surveying on the Harrison Basin Sewer Separation Project
3. Resolution Authorizing Fund Transfers for the Fiscal Year 2021-2022
4. Resolution Approving Purchasing Policies and Procedures
5. Resolution Approving Subordination Agreement for Historic Tama, LLC Development Project
6. Resolution Approving Non-Entitlement Community Development Block Grant Agreement and Related Documents for a CDBG-CV (Community Development Block Grant - Coronavirus) Public Wi-Fi Project for Downtown Burlington
7. Resolution Adopting the Employee Handbook

SET DATE FOR PUBLIC HEARINGS: September 19, 2022

1. Consideration of Sale of Property Locally Known as 510 South 6th Street, City of Burlington, Iowa with Conditions
2. Consideration of Sale of Property Locally Known as 1207 North 9th Street, City of Burlington, Iowa with Conditions
3. Consideration of an Ordinance Rezoning Property Locally Known as 705 Maple Street to include a Planned Unit Development Overlay Zone (Salter Square PUD)
4. Consideration of an Ordinance Vacating and Selling a Portion of Alley Right-of-Way Located North of Property Locally Known as 816 Valley Street, Burlington, Iowa
5. Consideration of an Ordinance Amending Section 170.30.60 Airport Approach Regulations of Chapter 170 Zoning and Subdivision of the Burlington Municipal Code

6. Consideration of an Ordinance Amending Section 161.04 Certificate of Rental Permit of Chapter 161 Housing Code of the Burlington Municipal Code
7. Consideration of a Development Agreement with Merge, LLC, Including Annual Appropriation Tax Increment Payments

APPOINTMENTS:

Construction Board of Appeals: Tim Brown

Low Rent Housing Board: Michael Whittaker

Parks Advisory Board: Sara Zotz

Zoning Board of Adjustment: Laura Blanchard