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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 6
March 21, 2022

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray, Maupin and Rinker present.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: None.

PROCLAMATION:

* 2021 Police Officer of the Year: Will Reddick

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Graham-Murray

Seconded By: Maupin

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. He announced those individuals appointed to various City commissions and boards. Council Member Rinker requested the removal of the Resolution Approving Purchase of a Mid Sized Pickup for Public Works, Engineering Division from the Consent Agenda for discussion at the close of the meeting. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of Sale of Property Locally Known as 1611 S. 13th Street, City of Burlington, Iowa with Conditions

COMMENTS: The Development and Parks Director stated that a vacant lot located at 1611 S. 13th Street was previously demolished. He stated that two (2) \$500.00 bids have been received for the lot. He stated that per conditions of the sale of property, a new home (meeting current code requirements, including building and zoning requirements) shall be constructed upon the property and construction of the new home shall commence by June 30, 2022 and all applicable permits must be obtained. He stated that all permits shall be received and codes shall be met as applicable for work and/or occupancy of the home. He stated that purchaser shall maintain the property and yard and hold insurance on such property upon approval of sale by the City Council. He stated that a neighboring property owner has placed a bid to expand their lot. He stated that David Huppenbauer with HP Enterprise has placed a bid to build a home on the lot. He stated that per the conditions of the sale a home is required to be built on the lot. Mayor Billups led an auction for the Sale of Property Locally Known as 1611 S. 13th Street, City of Burlington, Des Moines County, Iowa. David Huppenbauer with HP Enterprise of West Burlington was the high bidder at \$500.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray
Motion to Close

Seconded By: Critser

CARRIED

Introduced By: Graham-Murray

Seconded By: Critser

Motion to Amend Exhibit “C” of the Resolution Approving Sale of Property Locally Known as 1611 S. 13th Street, City of Burlington, Iowa with Conditions that the Property be Sold to David Huppenbauer with HP Enterprise of West Burlington in the amount of \$500.00

Introduced By: Graham-Murray

Seconded By: Maupin

Resolution Approving Sale of Property Locally Known as 1611 S. 13th Street, City of Burlington, Iowa with Conditions

DISCUSSION: None.
(VOTE: 5 - “AYES”)

ADOPTED

2. Statement: Consideration of Fiscal Year 2022-2023 Budget

COMMENTS: The Director of Administrative Services reviewed the following items of the proposed fiscal year 2022-2023 budget; comparison of revenue by fund (\$85,609,791.00); revenues 2022-2023 proposed budget; comparison of expenditures by program; operating expenditures by type (\$90,554,605); proposed property tax rate (\$15.43637) (no change); proposed property tax rate; residential tax rate calculated; commercial tax rate calculated; where does my tax dollars go; how Burlington compares to other cities in Iowa with populations over 20,000; factors impacting the budget; health insurance premiums projected to decrease 4.7%, budgeted at 5%; health insurance cap and contributions; general fund revenues by source; general fund expenditures by department; sewer fund (3.0% increase in non-metered sewer user fees and

storm water fees as of July 1st; 10% increase for metered sewer user); solid waste fund (increase of \$.10 per household for recycling); no increase in landfill tipping fees and \$.35 per month increase in solid waste fees proposed for Fiscal Year 2022-2023; Capital Improvement Projects (CIP); hotel/motel tax fund \$840,000.00 budgeted in hotel/motel tax revenue (70/30 split between City and Convention and Visitors Bureau up to \$700,000.00 then 60% City and 40% Convention and Visitors Bureau); hotel/motel tax total budgeted expenditures (\$970,093.00); sales tax fund (local option sales tax revenue (\$5,400,000.00) and legal debt margin. The City Manager thanked the Director of Administrative Services and the department heads for their work on the budget. He stated that it was a challenging time with the increased cost of goods. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Critser
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Critser
Resolution Approving Fiscal Year 2022-2023 Budget

Seconded By: Maupin

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

3. Statement: Consideration of Proposal to Enter into General Obligation Loan Agreements and to Borrow Money Thereunder in a Principal Amount Not to Exceed \$10,850,000

COMMENTS: The City Manager reviewed the Resolution Taking Additional Action on Proposal to Enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and Providing for the Levy of Taxes to Pay General Obligation Corporate Purpose and Refunding Bonds, Series 2022A. He stated that the general obligation bonds for 2022A and Refunding 2016A and authorizing a pre-levy of the prepayment of the bonds. He stated that the bonds are primarily the TIGER Project and the sewer projects. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin
Motion to Close

Seconded By: Critser

CARRIED

Introduced By: Maupin
Resolution Taking Additional Action on Proposal to Enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and Providing for the Levy of Taxes to Pay General Obligation Corporate Purpose and Refunding Bonds, Series 2022A

Seconded By: Critser

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

RESOLUTIONS:

Introduced By: Maupin

Seconded By: Graham-Murray

1. Resolution Approving Selection of Impact 7G for Cultural and Environmental Work for Cascade Ravine

DISCUSSION: The Assistant City Manager for Public Works stated that the Resolution Approving Selection of Impact 7G for Cultural and Environmental Work for Cascade Ravine includes two upcoming projects. He stated that this includes work with Cascade Bridge and the Cascade Sewer Equalization Tank. He stated that cultural and environmental work need to be done prior to the project design. He stated that funding sources for both projects will require this type of work to be done prior to design and construction. Council Member Critser asked if previous studies were for this specific use and if the City could start the project without having a study conducted. The Assistant City Manager for Public Works stated that this is an investigation of the materials that are currently available and the study was necessary due to the federal funds that are involved in the project. The City Manager stated that these are required studies. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Rinker

Seconded By: Critser

2. Resolution Approving the Final Plat of First Addition to Wunderlich Subdivision

DISCUSSION: The Development and Parks Director stated that the first addition to Wunderlich Subdivision is a three lot subdivision located north of Burlington in the 2 mile zone located off of Tama Road. He stated that it is currently two lots and will be split into three lots. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Rinker

Seconded By: Critser

3. Resolution Approving the Final Plat of TLBL Creekside Subdivision

DISCUSSION: The Development and Parks Director stated that the TLBL Creekside Subdivision is a one lot subdivision located south of Upper Flint Road to the east of Highway 61. He stated that the project involves splitting off a portion of a larger lot. He stated that there is an existing home on the lot and subdividing would include construction of a new home. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Graham-Murray

Seconded By: Maupin

4. Resolution Approving Purchase of a Mid Sized Pickup for Public Works, Engineering Division

DISCUSSION: Council Member Rinker stated that his father is a salesperson at Deery Brothers and he would abstain from voting. The Assistant City Manager for Public Works stated that the resolution authorizes purchase of a mid sized pickup for Public Works, Engineering Division from Deery Brothers of West Burlington, Iowa. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES" - Critser, Graham-Murray, Maupin & Billups ADOPTED
1 - ABSTAINED - Rinker)

Adjournment: 6:04 p.m.

Approved: April 4, 2022

Katie Music, CMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Renewal of Taxi Cab/Vehicle for Hire License for Robyn Canova dba/A2Z Taxi, LLC
2. Resolution Approving Renewal of Taxi Cab/Vehicle for Hire License for Dennis C. Manes dba/Yellow Cab Transportation
3. Resolution Approving Partial Release of Retention Monies for Phase VI of the Floodwall

SET DATE FOR PUBLIC HEARING: April 4, 2022

1. Consideration of Sale of Property Locally Known as 412 S. Central Avenue, City of Burlington, Iowa with Conditions

APPOINTMENTS:

Historic Preservation Commission: Judy Stevens