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MINUTES OF THE PROCEEDINGS  
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 5  
March 7, 2022

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray, Maupin and Rinker present.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: None.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Maupin

Seconded By: Rinker

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. He announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of Sale of Property Locally Known as 1122 S. 13<sup>th</sup> Street, City of Burlington, Iowa with Conditions

COMMENTS: The Development and Parks Director stated that the City acquired the home at 1122 S. 13<sup>th</sup> Street through the court system as an abandoned building. He stated that the home was a 1-1/2 story, two bedroom and 1 bath home with a half basement and attached garage. He stated that it would be sold "as is" and shall be rehabbed to minimum housing standards prior to any occupancy. He reviewed the conditions of the sale of property: defective items shall be

repaired as needed and necessary; a licensed plumber and electrician shall inspect and sign off that such items in the property meet or are brought up to City Code standards; sidewalks shall be repaired as necessary; siding shall be replaced; foundation repaired; window & roof replacement; HVAC system required to be repaired or replaced; all permits shall be received and codes shall be met, as applicable, for work and/or occupancy of the home; purchaser shall maintain property and yard and hold insurance on such property upon approval of sale. He stated that work must be initiated within 60 days; should the property be rehabbed, it shall be substantially completed within 180 days of approval of sale and extension of 180 days may be granted if significant progress is made. If the property is demolished, it shall be completed within 90 days of approval of purchase by the City; an extension of 60 days may be granted if significant progress is made on the demolition. Failure to meet time frames may result in forfeiture of purchase and payment may occur if time frames are not met. He stated that only one of the potential purchasers is currently working on another home rehab. He stated that five (5) \$500.00 bids have been received for the property. Mayor Billups led an auction for the Sale of Property Locally Known as 1122 S. 13<sup>th</sup> Street, City of Burlington, Des Moines County, Iowa. Don Harter of 1018 Monticello Drive, Burlington was the high bidder at \$4,500.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin  
Motion to Close

Seconded By: Rinker

CARRIED

Introduced By: Maupin  
Motion to Amend Exhibit “C” of the Resolution Approving Sale of Property Locally Known as 1122 S. 13<sup>th</sup> Street, City of Burlington, Iowa with Conditions that the Property be Sold to Don Harter in the amount of \$4,500.00

Seconded By: Graham-Murray

Introduced By: Maupin  
Resolution Approving Sale of Property Locally Known as 1122 S. 13<sup>th</sup> Street, City of Burlington, Iowa with Conditions

Seconded By: Graham-Murray

DISCUSSION: None.  
(VOTE: 5 - “AYES”)

ADOPTED

2. Statement: Consideration of Plans and Specifications for the 2022 Sealcoat Streets Resurfacing Project

COMMENTS: The City Engineer stated that the purpose of the project is to resurface several sealcoat streets in the City. He stated that the Engineer’s estimate was \$500,000.00. He stated that the project is to begin on June 1, 2022 with completion in September, 2022. Council Member Rinker asked what the agreement was with the county for 102<sup>nd</sup> Avenue (the sealcoat roadway to Flint Hills Municipal Golf Course). The City Engineer stated that the county doesn’t sealcoat any streets and originally this was done to maintain dust control for the golf course. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Rinker  
Motion to Close

Seconded By: Critser

CARRIED

Introduced By: Rinker

Seconded By: Critser

Resolution Approving Plans and Specifications for the 2022 Sealcoat Streets Resurfacing Project

DISCUSSION: None.  
(VOTE: 5 - "AYES")

ADOPTED

3. Statement: Consideration of Plans and Specifications for the 2022 Brooks Basin Inflow and Infiltration Reduction Project

COMMENTS: The City Engineer stated that the project involves performing sanitary sewer lining and pipe repairs in the North Hill area, specifically in the basin that contributes to the Brooks Street line. He stated that these repairs are aimed at reducing substantial sources of inflow and infiltration identified by flow monitoring. He stated that the new liners installed will extend the life of the existing sewer lines in the area. He stated that the Engineer's estimate was \$900,000.00 and it was part of the Sewer Master Plan. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Critser  
Motion to Close

Seconded By: Maupin

CARRIED

Introduced By: Critser

Seconded By: Maupin

Resolution Approving Plans and Specifications for the 2022 Brooks Basin Inflow and Infiltration Reduction Project

DISCUSSION: None.  
(VOTE: 5 - "AYES")

ADOPTED

RESOLUTIONS:

Introduced By: Critser

Seconded By: Graham-Murray

1. Resolution to Install a Stop Sign at the Intersection of Hedge Avenue and South 8<sup>th</sup> Street

DISCUSSION: The City Engineer stated that the City received a petition from a citizen group requesting installation of stop signs at the intersection of Hedge Avenue and South 8<sup>th</sup> Street. He stated that Public Works staff reviewed traffic counts, traffic accidents at the location for the past 10 years and sight distance problems at the sites. He stated that traffic accident information was found by utilizing the Crash Mapping Analysis Tool (CMAT). He stated that the recommendation was to not place stop signs at this location due to traffic count and incident location is low. Jennifer Bell of 912 N. 8<sup>th</sup> Street stated that she has lived in or has been associated with this neighborhood for over 50 years. She requested that a stop sign or a yield sign

be placed to slow down the traffic. The City Engineer stated that MUTCD specifically states to not place stop signs or yield signs to deter speeding. After considerable discussion it was decided that the City Council would vote against the resolution and direct the Public Works Department to develop an alternative temporary plan during the construction. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "NAYS")

FAILED

Introduced By: Graham-Murray      Seconded By: Maupin

2. Resolution Approving the Purchase and Installation of Additional Barricades for the Cascade Bridge Closure

DISCUSSION: The City Engineer stated that the Public Works Department recommended purchasing crash barrels to be filled with sand and be at both ends of Cascade Bridge. He stated that the cost of the barrels is \$300 each, with a total cost of \$12,000.00. He stated jersey barriers do not absorb the impact in the event of a crash. He stated that using concrete barriers are unsafe in the event of an accident. Council Member Rinker asked how tall the barrels were and if the top is removable. The City Engineer stated that they are approximately 4' tall and the top is removable. Council Member Rinker stated that he would not support the purchase of the barrels as they were too expensive and felt they would attract children wanting to play on the barrels or in the sand. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES" - Graham-Murray, Maupin, Billups & Critser)  
1 - "NAY" - Rinker)

ADOPTED

Introduced By: Graham-Murray      Seconded By: Maupin

3. Resolution Approving Establishment of Sergeant Position in the Burlington Police Department

DISCUSSION: The Police Chief stated that the Resolution would add a full time sergeant position to augment the first line supervisory role within the Police Department. He stated that the position would allow the department to add a specialized unit called the Community Engagement Unit. He stated that the CEU will serve as a community relations coordinator, forging partnerships with our residential and commercial sectors. He stated that this position will expand the Patrol function by adding a first line supervisor when needed to backfill a vacancy or shortage with the supervisory role in the patrol division. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Adjournment: 6:19 p.m.

Approved: March 21, 2022

Katie Music, CMC  
City Clerk

Jon D. Billups  
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.  
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Amending Fees for Dankwardt Park Pool
3. Resolution Amending Fees for Parks Summer Day Camp
4. Resolution Approving an Amendment to the Agreement with Piper Sandler and Company to Serve as Dissemination Agent for Secondary Market Disclosure
5. Resolution Approving Appointments to the Des Moines County Solid Waste Commission

SET DATE FOR PUBLIC HEARINGS:

1. Consideration of Sale of Property Locally Known as 1611 S. 13<sup>th</sup> Street, City of Burlington, Iowa with Conditions (March 21, 2022)
2. Consideration of Fiscal Year 2022-2023 Budget (March 21, 2022)
3. Consideration of Proposal to Enter into General Obligation Loan Agreements and to Borrow Money Thereunder in a Principal Amount Not to Exceed \$10,000,000 (March 21, 2022)
4. Consideration of Consolidated Transit Grant Application (April 18, 2022)

APPOINTMENTS:

Tree Advisory Board: Scott Zaiser