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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 4
February 22, 2022

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray and Rinker present. Council Member Maupin was absent.

BURLINGTON CITY COUNCIL

PROCLAMATION OF RETIREMENT:

* Wayne Kroll, Firefighter/Paramedic

COMMENTS FROM AUDIENCE: None.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Rinker

Seconded By: Critser

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: None.

(VOTE: 4 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of City of Burlington, Proposed Property Tax Levy for Fiscal Year July 1, 2022 - June 30, 2023

COMMENTS: The Director of Administrative Services stated that property taxes are down \$208,437 from the previous year due to the taxable valuation decrease. She stated that the notice of public hearing was published on Tuesday, February 8, 2022. Leon Shahan of 1308 Koestner Street, Apt 1 spoke about property taxes and about money spent on economic development. All

employment transportation program supports area residents with developmental disabilities with either transport to their employer, or to job or skills training. New ridership and income level is documented by survey, while mileage is tracked by Hope Haven. He stated that the purpose of this public hearing is to announce the status of funded activities to date. The Hope Haven employment transportation program has spent more than 50% of the funds for this project – however, they have not yet been approved for a reimbursement claim and an initial claim of \$32,709 is currently pending. Pursuant to Section 508 of the Housing and Community Development Act of 1987, a public hearing must be held prior to claiming more than 50-percent of awarded grant funds for Community Development Block Grant programs. This hearing is required for the entirety of the grant funds to be drawn. Between February 2021 and July 2021 a 50-percent match of \$32,708.97 was spent on employment transportation totaling 22,175.6 miles. The budget, activity schedule, project scope, location, objectives, and beneficiaries of this project remain unchanged. In 2021, the employment transportation program has spent \$61,536.86 in funds earmarked for reimbursement from the Career Link grant. Based on average monthly expenditures for this program the \$77,500 will be spent in total in March or April 2022. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Critser
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Critser
Resolution Approving Consideration of the Status of Funded Activities for the City of Burlington Career Link (Hope Haven Employment Transportation)

Seconded By: Graham-Murray

DISCUSSION: None.
(VOTE: 4 - “AYES”)

ADOPTED

RESOLUTIONS:

Introduced By: Critser

Seconded By: Graham-Murray

1. Resolution Approving Urban Revitalization Tax Exemptions Pursuant to Chapter 404 of the State Code of Iowa (Tax Abatements)

DISCUSSION: The Director of Administrative Services stated that property owners applied for tax abatements for the following: 14 new residential homes (compared to 12 the prior year); 18 residential renovations (compared to 10 the prior year); 0 upper-story residential renovation (compared to 1 the prior year) and 2 business/commercial renovation (compared to 3 the prior year). All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - “AYES”)

ADOPTED

Introduced By: Graham-Murray

Seconded By: Critser

2. Resolution Approving a Change in the Burlington Urban Service’s Fare and Hours of

Operation for 2022 Construction Season

DISCUSSION: The Assistant City Manager for Public Works stated that the proposed Resolution would accept changes in the routes to extend the hours of operation from 6 PM to 10 PM and to reduce the transit fare to \$0 on the following event days: March 10-12, 2022; March 24, 2022 and April 29, 2022. He stated that the changes were being made due to construction work associated with the TIGER Grant Project that will impact the Memorial Auditorium, Port of Burlington and Downtown Burlington. Mayor Billups asked if signage could be installed in the parking lots that will be affected. Council Member Critser asked if it would be possible to run routes for future events similar to this to increase ridership. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

ADOPTED

Introduced By: Graham-Murray

Seconded By: Critser

3. Resolution Awarding Contract for the 2022 FEMA Repairs

DISCUSSION: The Assistant City Manager for Public Works stated that the resolution awards contract to Four Seasons Excavation in the amount of \$508,617.58. He stated that the project repairs some damages from the 2019 flood. He stated that the purpose of the project is to repair several areas damaged by a rain and flood event in 2019 that include various repairs at the riverfront (replace damaged lighting, riprap and concrete) and at Flint Hills Golf Course. He stated that work will be funded by a combination of FEMA Disaster Relief Funds and City Funds (Local Option Sales Tax). All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

ADOPTED

Introduced By: Graham-Murray

Seconded By: Critser

4. Resolution Waiving the 2022 Rental Permit Fee for the Transitions DMC Shelter

DISCUSSION: The Development and Parks Director stated that Transitions DMC Shelter had requested the rental permit fees be waived for their building at 515 S. Main Street for 2022. Council Member Critser stated that Transitions DMC has a great program. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

ADOPTED

Adjournment: 6:13 p.m.

Approved: March 7, 2022

Katie Music, CMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

SET DATE FOR PUBLIC HEARINGS: MARCH 7, 2022

1. Consideration of Sale of Property Locally Known as 1122 S. 13th Street, City of Burlington, Iowa with Conditions
2. Consideration of Plans and Specifications for the 2022 Sealcoat Streets Resurfacing Program
3. Consideration of Plans and Specifications for the 2022 Brooks Basin Inflow and Infiltration Reduction Project