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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 48
December 20, 2021

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray and Rinker present. Council Member Maupin was absent.

BURLINGTON CITY COUNCIL

PROCLAMATION OF RETIREMENT:

* Kathleen P. Salisbury, City Clerk

COMMENTS FROM AUDIENCE: None.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Rinker Seconded By: Critser

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. Council Member Graham-Murray announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

HEARING:

1. Statement: Consideration of Plans and Specifications for the 2022 West Avenue Connector Trail Project

COMMENTS: The Development and Parks Director reviewed the plans and specifications for the 2022 West Avenue Connector Trail Project with the City Council and the viewing audience.

He stated that the trail would run from Roosevelt Avenue to Terrace Drive. He stated that the City Council recently approved easements with US Bank and Notre Dame for construction of the trail using a portion of those properties. A TAP Grant was received three years ago in the amount of \$256,000.00 with a local match of \$41,800.00. He stated that the Engineer's estimate for the project is \$208,000.00 with engineering costs of \$50,000.00. The City has adequate funds for the project. He stated that bids would be received on March 15, 2022 by the Iowa Department of Transportation with completion of the project the Fall of 2022. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Rinker
Motion to Close

Seconded By: Critser

CARRIED

Introduced By: Rinker
Resolution Approving the Plans and Specifications for the 2022 West Avenue Connector Trail Project

Seconded By: Critser

DISCUSSION: None.
(VOTE: 4 - "AYES")

ADOPTED

ORDINANCES:

Introduced By: Critser

Seconded By: Graham-Murray

1. Motion to Amend the Motion for Preliminary Adoption of the Second Reading of an Ordinance Amending Section 3.01 Voting Precincts of Chapter 3 Boundaries of the City of Burlington Municipal Code

DISCUSSION: The Development and Parks Director stated that there were no changes to the Ordinance Amending Section 3.01 Voting Precincts of Chapter 3 Boundaries of the City of Burlington Municipal Code from the first reading. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

Introduced By: Critser

Seconded By: Graham-Murray

2. Motion for Waiver of Preliminary Consideration and Adoption of the Second Reading and for Final Adoption of an Ordinance Amending Section 3.01 Voting Precincts of Chapter 3 Boundaries of the City of Burlington Municipal Code

DISCUSSION: None.
(VOTE: 4 - "AYES")

CARRIED

Introduced By: Critser

Seconded By: Graham-Murray

3. Motion to Amend the Motion for Preliminary Adoption of the Second Reading of an

Ordinance Amending Various Sections of Chapter 170.65 Floodplain Management of Chapter 170 Zoning and Subdivision of the City of Burlington Municipal Code

DISCUSSION: The Development and Parks Director stated that there were no changes to the Ordinance Amending Various Sections of Chapter 170.65 Floodplain Management of Chapter 170 Zoning and Subdivision of the City of Burlington Municipal Code from the first reading. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.
(VOTE: 4 - "AYES") CARRIED

Introduced By: Critser Seconded By: Rinker

4. Motion for Waiver of Preliminary Consideration and Adoption of the Second Reading and for Final Adoption of an Ordinance Amending Various Sections of Chapter 170.65 Floodplain Management of Chapter 170 Zoning and Subdivision of the City of Burlington Municipal Code

DISCUSSION: None.
(VOTE: 4 - "AYES")

CARRIED

RESOLUTIONS:

Introduced By: Graham-Murray Seconded By: Critser

1. Resolution Authorizing the Filing of an Application with the State of Iowa and Southeast Iowa Regional Planning for STBG Funds for Improvements on Sunnyside Avenue from Highway 61 to Irish Ridge Road

DISCUSSION: The Assistant City Manager for Public Works stated that funds were available for federal fiscal year 2026 under the program offered through the State of Iowa and Southeast Iowa Regional Planning for Federal Surface Transportation Block Grant (STBG) funds for improvements on Sunnyside Avenue from Highway 61 to Irish Ridge Road. The project will include roadway reconstruction with full-depth concrete, as well as minor sidewalk replacement and American Disabilities Act (ADA) enhancements. He stated that the total project cost is estimated at \$2,191,000.00 (in 2026 dollars). If awarded, the STBG grant will establish a funding level of approximately \$1,300,000.00 for the project. The local portion the project is \$900,000.00. The total 2026 estimated cost of the project is \$2,191,000.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.
(VOTE: 4 - "AYES") ADOPTED

Introduced By: Graham-Murray Seconded By: Rinker

2. Resolution Approving Distribution Plan for American Rescue Plan Act Funding for the Greater Burlington Convention and Visitors Bureau

DISCUSSION: The City Manager stated that the proposed Resolution approves the distribution plan for the American Rescue Plan Act (ARPA) funding for the Greater Burlington Convention

and Visitors Bureau. He stated that funding from the American Rescue Plan Act (ARPA) shall be used to provide \$150,000.00 direct grant to the Greater Burlington Convention and Visitors Bureau for the promotion and marketing of the community to the visitor and tourism industry. Funding shall be provided in a one-time distribution in January 2022, subject to the following additional requirements: Convention and Visitors Bureau (CVB-recipient) will be required to provide information demographics and populations served for the City’s quarterly reporting of use of funds; Convention and Visitors Bureau (CVB-recipient) will be required to provide a brief narrative description of how the assistance provided responds to negative economic impacts of the public health emergency; Convention and Visitors Bureau (CVB-recipient) will be required to report, at least quarterly, how the funds were used; and Convention and Visitors Bureau (CVB-recipient) will assist the City with other ARPA reporting requirements as may be directed. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - “AYES”)

ADOPTED

Adjournment: 6:03 p.m.

Approved: January 3, 2022

Kathleen P. Salisbury, MMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Final Acceptance, Final Payment and Release of Retention Monies for the 2020 Walnut Street Combined Sewer Repair Project
2. Resolution Approving the Water Recreation Access Cost-Share Grant Agreement
3. Resolution Approving the Final Plat of Raid Subdivision
4. Resolution Approving Iowa Opioid Allocation Memorandum of Understanding and Subdivision Distributer Settlement Participation Form and Subdivision Janssen Settlement Participation Form
5. Resolution Approving the Revised 28E Agreement for the Southeast Iowa Narcotics Task Force

APPOINTMENTS:

Human Rights Commission: Jim Ritters

Southeast Iowa Regional Planning Commission Board: Matt Rinker and Jon Billups (alternate)