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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 32
April 19, 2021

City Hall was open to the public to attend city council meetings. For those who felt uncomfortable attending the city council meeting in person, they could participate by phone. The telephone number for the meeting was posted on April 16, 2021 allowing the public access to participate in the meeting.

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Graham-Murray, Maupin and Rinker present. Council Member Critser participated via electronic communications.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: None.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Rinker

Seconded By: Maupin

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. He announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of Sale of Property Locally Known as 227 South 5th Street, City of Burlington, Iowa with Conditions

COMMENTS: The Development and Parks Director stated that the City acquired the property at 227 South 5th Street as a vacant/abandoned building. He stated that the house was not in good condition and was demolished. He stated that the City has received one bid for the property from Hilltop Properties, Rebecca Anderson, an adjacent property owner in the amount of \$500.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Rinker
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Rinker Seconded By: Maupin
Resolution Approving the Sale of Property Locally Known as 227 South 5th Street, City of Burlington, Iowa with Conditions

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

2. Statement: Consideration of Transit Grant Application

COMMENTS: The Assistant City Manager for Public Works stated that annually the City has a public hearing for Burlington Urban Service (BUS) to announce the intended receipts from the State and Federal funding for public transit. He stated that this year the anticipated amounts for State Transit Operating Assistance was \$275,226.00 and Federal Transit Operating Assistance was \$469,017.00. He stated that the Transportation Improvement Plan (TIP) was a five year plan that shows the purchase of one light duty bus and four medium duty buses in the event federal funding becomes available and a local match is found for the next fiscal year. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Rinker
Motion to Close

Seconded By: Maupin

CARRIED

Introduced By: Rinker Seconded By: Graham-Murray
Resolution Approving Transit Grant Application

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

3. Statement: Consideration of an Ordinance Granting ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25-Year Non-Exclusive Electric Transmission Franchise

COMMENTS: The Assistant City Manager for Public Works reviewed the proposed Ordinance Granting ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25-Year Non-Exclusive Electric Transmission Franchise with the City Council and the viewing audience. He stated that ITC Midwest LLC had purchased the electric transmission lines from Alliant many

years ago. He stated that currently the City has an electric and gas franchise agreements with Alliant. He stated that the non-exclusive electric transmission franchise would be similar to the Alliant franchise. He stated that he did a poll on the City Manager Grapevine and there were no comments from other cities who have a non-exclusive electric transmission franchise with ITC Midwest LLC. He stated that ITC Midwest LLC offers energy efficiency grants to cities. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray Seconded By: Maupin
Motion to Close CARRIED

Introduced By: Graham-Murray Seconded By: Rinker
Motion for Preliminary Adoption of the First Reading of an Ordinance Granting ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25-Year Non-Exclusive Electric Transmission Franchise

DISCUSSION: None.
(VOTE: 5 - "AYES") CARRIED

4. Statement: Consideration of an Ordinance Amending Chapter 141 Driveways of the City of Burlington Municipal Code

COMMENTS: The Assistant City Manager for Public Works reviewed the proposed Ordinance Amending Chapter 141 Driveways of the City of Burlington Municipal Code with the City Council and the viewing audience. He stated that the proposed Ordinance change updates values in the Code closely reference the Iowa Statewide Urban Design Standards (SUDAS) manual more closely, while incorporating common items that have come up across previous driveway permits. He further reviewed access control and Americans with Disabilities Act (ADA) accommodations. The Development and Parks Director stated that the proposed Ordinance needed to mesh with the City's Zoning Code. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray Seconded By: Rinker
Motion to Close CARRIED

Introduced By: Graham-Murray Seconded By: Maupin
Motion for Preliminary Adoption of the First Reading of an Ordinance Amending Chapter 141 Driveways of the City of Burlington Municipal Code

DISCUSSION: None.
(VOTE: 5 - "AYES") CARRIED

RESOLUTIONS:

Introduced By: Maupin Seconded By: Graham-Murray

1. Resolution Approving Loan Agreement and Authorizing Issuance of \$9,405,000 General Obligation Corporate Purpose Bonds, Series 2021A

DISCUSSION: The City Manager stated that the proposed Resolution Approving Loan Agreement and Authorizing Issuance of \$9,405,000.00 General Obligation Corporate Purpose Bonds, Series 2021A provides for the funding of next year's Capital Improvement Program (CIP). He stated that the bonds were 15-year notes for 7-years at 3% and the remaining 8-years at 2%. He reviewed the list of projects that will be funded with the bonds. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Maupin

Seconded By: Graham-Murray

2. Resolution Approving Loan Agreement, Authorizing Issuance of \$7,815,000 Sewer Revenue Refunding Bonds, Series 2021B and Providing for Early Redemption of Outstanding Bonds

DISCUSSION: The City Manager stated that the proposed Resolution Approving Loan Agreement, Authorizing Issuance of \$7,815,000.00 Sewer Revenue Refunding Bonds, Series 2021B and Providing for Early Redemption of Outstanding Bonds was a refinancing of sewer revenue bonds, which will bring them down to approximately 2% interest rate over 10-years with a gross savings of \$400,000.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Maupin

Seconded By: Rinker

3. Resolution Approving the 28E Agreement with Des Moines County for the Multi-Jurisdictional Special Operations and Response Team

DISCUSSION: The Police Chief reviewed the 28E Agreement with Des Moines County for the Multi-Jurisdictional Special Operations and Response Team with the City Council and the viewing audience. He stated that there were just a few language changes to the existing 28E agreement between the Burlington Police Department and the Des Moines County Sheriff's department regarding the multi-jurisdictional special operations and response team. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Maupin

Seconded By: Rinker

4. Resolution Approving Purchase of a 2021 Ram 1500 Tradesman Crew Cab for the Fire Department

DISCUSSION: The Fire Chief stated that the Fire Department was purchasing a 2021 Ram 1500 Tradesman Crew Cab for the Fire Department. He stated that the Fire Marshal's current vehicle was need of replacement due to use and age. He stated that the Ram pickup, topper and truck

bed organizer would be delivered in fiscal year 2021 with payment due in fiscal year 2022. He stated that the Ram 1500 would be purchased from Shottenkirk Chrysler Dodge in the amount of \$26,298.00 which includes trade-in, the topper form Randall's Performance in the amount of \$2,750.00 and the truck bed organizer from Randall's Performance in the amount of \$1,350.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Maupin

Seconded By: Graham-Murray

5. Resolution Approving a Change Order for the 2021 Dankwardt Park Pool Deck Improvement Project

DISCUSSION: The Development and Parks Director stated that the proposed Resolution approves a change order for the 2021 Dankwardt Park Pool Deck Improvement Project to include additional concrete replacement on the east side of the pool near the toddler pool and concession stand in the amount of \$9,537.55 and installation of the diving stands in the amount of \$3,360.00 for a total change order of \$12,897.55. He stated that the original construction cost was \$94,645.50. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Adjournment: 6:12 p.m.

Approved: May 3, 2021

Kathleen P. Salisbury, MMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Change Orders, Final Acceptance, Final Payment and Release of Retention Monies for the 2020 5th Street and Valley Street Parking Lot Project
2. Resolution Approving Agreement for Engineering Services for the Dankwardt Park Playground Project
3. Resolution Approving the 3rd Amendment to an Agreement with HR Green, Inc. for Design and Construction Engineering Support on the Locust Basin Sewer Separation Project
4. Resolution Awarding Bid for the 2021 Diamond Ridge Storm Drainage Repair Project
5. Resolution Approving a No Parking Sign from Here to Corner Located at 131 South 4th Street
6. Resolution of Support for a Workforce Housing Tax Incentive Program Project by Kelly Hull at 816 Valley Street, Burlington, Iowa

APPOINTMENTS:

City Planning Commission: Scott Power and Patricia Jaeger
Flint Hills Golf Course Advisory Committee: Alice Hillyer
Parks Advisory Committee: Ryan Rogers