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MINUTES OF THE PROCEEDINGS  
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 31  
April 5, 2021

City Hall was open to the public to attend city council meetings. For those who felt uncomfortable attending the city council meeting in person, they could participate by phone. The telephone number for the meeting was posted on April 2, 2021 allowing the public access to participate in the meeting.

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray, Maupin and Rinker present.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: Freddie Starling of 517 South 7<sup>th</sup> Street stated that he wanted information on how to be placed on an agenda. Mayor Billups stated that to be placed on the work session agenda he would need to know what the specific item was to be discussed. Pastor Rob Brown of 30 Midtown Lane stated that they wanted to know if the City was still going to do business with F and M Bank. He stated that they were concerned that nothing has been done for the black community over the issue with Lisa Walsh's statement. LaVonna Beamon of 420-1/2 Maple Street stated that it felt like a cold shoulder by the City. She stated that they would keep coming until they get answers. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Maupin

Seconded By: Critser

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. Council Member Graham-Murray announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was

filed in the office of the City Clerk.  
(VOTE: 5 - "AYES")

CARRIED

RESOLUTIONS:

Introduced By: Maupin

Seconded By: Critser

1. Resolution Selecting Purchaser for Sewer Revenue Refunding Bonds, Series 2021B  
DISCUSSION: Travis Squires of Piper Sandler stated that proposals were received for the Sewer Revenue Refunding Bonds, Series 2021B. He stated that the average interest rate was 1.53% for a 15-year debt. He stated that was a good interest rate. He stated that the estimated cost savings was \$372,000.00. He stated that the City Council needed to decide between Key Government Finance of Superior, CO with an interest rate of 1.459% or Midwest One Bank of Burlington, IA with an interest rate of 1.501%. He stated that Key Government Finance was the low bidder when the City went out for bonding during COVID last year and the City went with them at the time. After considerable discussion by the City Council it was decided to go with Midwest One Bank of Burlington, IA with an interest rate of 1.501%. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Critser

Seconded By: Rinker

2. Motion to Amend the Resolution Selecting Purchaser for Sewer Revenue Refunding Bonds, Series 2021B to be Midwest One Bank of Burlington, IA

DISCUSSION: Travis Squires of Piper Sandler stated special thanks to City Manager Bird for stepping in on the bonding process and the Director of Administrative Services. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

Introduced By: Graham-Murray

Seconded By: Maupin

2. Resolution of the City of Burlington, Iowa Authorizing the City Council to Execute Applications and Agreements Related to Economic Development to Assist First Capitol Baking Company in Expanding Their Operations into Burlington, Iowa

DISCUSSION: Jeremy Hess, Director of Economic Development for the Greater Burlington Partnership stated that First Capitol Baking Company was interested in reopening the bakery on Jefferson Street. He stated that they would be creating 20-incentive jobs, which means they are above \$21.61 wage threshold. He further stated that First Capitol Baking Company has long term plans for the building. Council Member Critser stated that he was excited that there was interest in the old bakery building. Council Member Graham-Murray echoed Council Member Critser's comment. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Graham-Murray      Seconded By: Maupin

3.      Resolution Approving the Final Plat of Hall-Summer Subdivision

DISCUSSION: The Development and Parks Director stated that Hall-Summer Subdivision was a 1-lot subdivision located in Des Moines County within the two-mile zone. He stated that the property was four acres and located at the corner of Summer Street and 50<sup>th</sup> Street. He stated that the petitioner was wanting the home and buildings on 1-lot and was planning to sell off the remaining farmland. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - “AYES”)

ADOPTED

Introduced By: Graham-Murray      Seconded By: Critser

4.      Resolution Awarding Contract for the 2021 Roosevelt Avenue Traffic Signal Improvements Project

DISCUSSION: The Assistant City Manager for Public Works stated that bids were received by the Iowa Department of Transportation (IDOT) on March 16, 2021 with Price Industrial Electric being the low bidder in the amount of \$837,322.50. He stated that the project would provide for fiber optic and vehicle detection system improvements down Roosevelt Avenue. He further stated that the project will improve traffic flow. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - “AYES”)

ADOPTED

Introduced By: Rinker      Seconded By: Graham-Murray

5.      Resolution Ratifying Tentative Agreement Between the City of Burlington, Iowa and Local 828 of the American Federation of State, County and Municipal Employees, AFL-CIO

DISCUSSION: The Director of Administrative Services stated that the proposed Resolution ratifies the tentative agreement between the City of Burlington, Iowa and Local 828 of the American Federation of State, County and Municipal Employees AFL-CIO (AFSCME). She stated that the agreement was for 5-year with a 2.5% wage increase. She stated that transit has some extra benefits that will remain in their agreement since they are federally funded. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - “AYES”)

ADOPTED

Introduced By: Rinker      Seconded By: Critser

6.      Resolution Updating the Personnel Manual Salary Schedule for Non-Union Employees

DISCUSSION: The Director of Administrative Services stated that there were changes to the non-union employee personnel manual as follows: a new position of a part-time Assistant Billing Coordinator at pay grade 3 due to the City taking over Lee County ambulance billing; moving the Billing Coordinator to pay grade 5; and a new position of Assistant City and Transit Engineer at pay grade 8. All present had opportunity to speak and nothing additional was filed in the office of

the City Clerk.  
(VOTE: 5 - "AYES")

ADOPTED

Adjournment: 6:22 p.m.

Approved: April 19, 2021

Kathleen P. Salisbury, MMC  
City Clerk

Jon D. Billups  
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.  
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving an Agreement Between the City of Burlington, Iowa and the Burlington/West Burlington Area Chamber of Commerce for Hotel/Motel Tax Distribution
2. Resolution Approving the Purchase of Temporary and Permanent Easements for the 2021 Diamond Ridge Drainage Improvement Project
3. Resolution Amending Septic Haulers Fees Effective July 1, 2021
4. Resolution Establishing Solid Waste Fees Effective July 1, 2021
5. Resolution Awarding Contract for the 2021-2022 Mowing Project
6. Resolution Approving an Agreement with Howard R. Green Company for Flow Metering Analysis
7. Resolution Approving the Amended 28E Agreement Concerning Public Safety Emergency Communication Services and Finance in Des Moines County, Iowa
8. Resolution Approving an Agreement with Burlington Baseball Association, Inc. for the Use of Community Field for All Baseball and Community Activities
9. Resolution Approving Agreement for Engineering Services for the 2021 Dankwardt Park Restroom Remodel Project

SET DATE FOR PUBLIC HEARINGS: APRIL 19, 2021

1. Consideration of Sale of Property Locally Known as 227 South 5<sup>th</sup> Street, City of Burlington, Iowa with Conditions
2. Consideration of an Ordinance Amending Chapter 141 Driveways of the City of Burlington Municipal Code
3. Consideration of an Ordinance Granting ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25-Year Non-Exclusive Electric Transmission Franchise

APPOINTMENTS:

Human Rights Commission: Jeffrey Knottts

Low Rent Housing Agency: Brooke Ballard