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MINUTES OF THE PROCEEDINGS  
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 28  
February 16, 2021

Pursuant to Iowa Code Section 21.8 and the Governor's State of Public Health Emergency Declaration, this meeting is being held electronically because the ongoing public health emergency in the state of Iowa has made it impossible to have a meeting in person. The telephone number for the meeting was posted on February 12, 2021 allowing the public access to participate in the meeting. Due to the COVID-19 situation, all public participation was by phone until further notice. City Hall was closed to the public.

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray and Maupin present. Council Member Rinker participated via electronic communications.

BURLINGTON CITY COUNCIL

COMMENTS FROM AUDIENCE: None.

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Critser

Seconded By: Maupin

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. The City Manager requested the removal of the Resolution Approving Engagement Letter with Piper Sandler and Company to Serve as Underwriter or Placement Agent for Issuance of General Obligation Corporate Purpose Bonds, Series 2021A and Issuance of Sewer Revenue Refunding Bonds, Series 2021B from the consent agenda for discussion at the close of the meeting. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARING:

1. Statement: Consideration of City of Burlington, Proposed Property Tax Levy for Fiscal Year July 1, 2021 - June 30, 2022

COMMENTS: The Director of Administrative Services stated that the public hearing on the Fiscal Year 2021-2022 Maximum Property Tax Dollars for the City of Burlington was a fairly new requirement for cities. She stated that the City's property tax levy would be \$11.16 (not the City's full levy that the City tax, but the required levy to publish), which was a \$.90 decrease due to DesCom is now levied through the County wide emergency levy. She stated that the notice of public hearing was published on Friday, February 5, 2021. She also stated that the maximum property tax dollars notice was also posted on the City's website and the City's Facebook page. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin  
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Maupin  
Resolution Authorizing Maximum Property Tax Dollars for the Fiscal Year  
July 1, 2021 - June 30, 2022

Seconded By: Critser

DISCUSSION: None.  
(VOTE: 5 - "AYES")

ADOPTED

RESOLUTIONS:

Introduced By: Graham-Murray      Seconded By: Maupin

1. Resolution Ratifying Tentative Agreement Between the City of Burlington, Iowa and Local 301, International Association of Firefighters, AFL-CIO

DISCUSSION: The City Manager stated that the proposed Resolution ratifies the tentative agreement between the City of Burlington, Iowa and Local 301, International Association of Firefighters, AFL-CIO. He stated that it was a 5-year contract with changes to the insurance and certification pay. He stated that wages would increase 2.4% each year. Council Member Graham-Murray asked how the issue of mental health days were addressed. The Fire Chief stated that there was a limit before on the number of days a person could take for mental health days a year, still can take a mental health day, they just need a medical leave slip. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Billups

Seconded By: Graham-Murray

2. Resolution Approving Urban Revitalization Tax Exemptions Pursuant to Chapter 404 of the State Code of Iowa (Tax Abatements)

DISCUSSION: The Director of Administrative Services stated that property owners applied for tax abatements for the following: 12 new residential homes (compared to 8 the prior year); 10 residential renovations (compared to 15 the prior year); 1 upper-story residential renovation (compared to 0 the prior year) and 3 business/commercial renovation (compared to 1 the prior year). All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Billups

Seconded By: Maupin

3. Resolution Approving Engagement Letter with Piper Sandler and Company to Serve as Underwriter or Placement Agent for Issuance of General Obligation Corporate Purpose Bonds, Series 2021A and Issuance of Sewer Revenue Refunding Bonds, Series 2021B

(Council Member Rinker was unable to hear Travis Squires of Piper Sandler and Company and left the meeting.)

DISCUSSION: The City Manager stated that annually the City approves an Engagement Letter with Piper Sandler and Company to Serve as Underwriter or Placement Agent for bonding issues. Travis Squires of Piper Sandler and Company reviewed the following with the Council and the viewing audience: capital financing overview; overview of CIP planning; City's financial profile - valuation and debt City's financial overview - general obligation debt; City's financial profile - sewer revenue debt City's financial profile - other resources committed to debt; year proposed financings; addressing the needs of the City; Series 2021A new capital financing; series 2021B sewer refinancing series 2021A new capital financing series 2021B sewer refinancing; CIP planning with general obligation debt; project list (preliminary) debt service levy; tax increment financing revenues; sales tax increment revenues (flood); impact on mitigation projects; impact on debt limit and planning with sewer revenues. He stated that March 15, 2021 the City will be offering a statement for approval and by early April 2021 lock in financing rates. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES" Billups, Critser, Graham-Murray and Maupin )

(Council Member Rinker was unable to hear Travis Squires of Piper Sandler and Company and left the meeting.)

ADOPTED

Adjournment: 6:36 p.m.

Approved: March 1, 2021

Kathleen P. Salisbury, MMC  
City Clerk

Jon D. Billups  
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.  
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings

Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTION:

1. Resolution Approving an Amendment to the Agreement with Piper Sandler and Company to Serve as Dissemination Agent for Secondary Market Disclosure

SET DATE FOR PUBLIC HEARINGS:

1. Consideration of Sale of Property Locally Known as 701 South 8<sup>th</sup> Street, City of Burlington, Iowa with Conditions (March 1, 2021)
2. Consideration of an Ordinance Amending Section 73.04 Special Speed Restrictions of Chapter 73 Speed Regulations of the City of Burlington Municipal Code (March 1, 2021)
3. Consideration of Sewer Revenue Refunding Loan Agreement in a Principal Amount Not to Exceed \$11,700,000 (March 15, 2021)
4. Consideration of General Obligation Loan Agreements in an Amount Not to Exceed \$10,250,000 (March 15, 2021)
5. Consideration of 2021 Amendment to Urban Renewal Plan for Burlington Consolidated Urban Renewal Area Related to the Use of Incremental Property Tax Revenues (March 15, 2021)