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MINUTES OF THE BURLINGTON, IOWA CITY COUNCIL  
INFORMAL WORK SESSION

March 29, 2021

City Hall was open to the public to attend City Council meetings. For those who felt uncomfortable attending the City Council meeting in person, they could participate by phone. The telephone number for the meeting was posted on March 26, 2021 allowing the public access to participate in the meeting.

The Burlington City Council met in an informal work session at 4:30 p.m., in the Thomas J. Smith Council Chambers, City Hall with Mayor Billups, Council Members Critser, Graham-Murray, Maupin and Rinker present.

Items discussed at the informal work session are listed on the work session agenda on file in the office of the City Clerk. No action was taken.

Adjournment: 5:58 p.m.

Approved: April 5, 2021

Jim Ferneau  
City Manager

Jon D. Billups  
Mayor

**\*\*\* REVISED AGENDA \*\*\***

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FOR THOSE WHO FEEL UNCOMFORTABLE ATTENDING CITY COUNCIL  
MEETINGS IN PERSON, YOU MAY PARTICIPATE BY PHONE.  
Public Access: Phone No. 646-749-3122 Meeting No. 791-645-725**

**CITY COUNCIL WORK SESSION AGENDA**

Monday, March 29, 2021, 4:30 p.m., Thomas J. Smith Council Chambers,  
City Hall, 400 Washington Street

**A. DISCUSSION ITEMS:**

1. Treasurer's Report
2. Handicap Parking Spots
3. Waterworks
4. Appointments

**B. PROPOSED REGULAR AGENDA: for April 5, 2021 (RM31)**

REMOVED

1. Tenure Awards:
  - \* John Stirn, Police Sergeant - 30 Years of Service
  - \* Kenneth Zahner, Police Officer - 30 Years of Service
2. Resolution Selecting Purchaser for Sewer Revenue Refunding Bonds, Series 2021B
3. Resolution of the City of Burlington, Iowa Approving the Applications of First Capitol Baking Company for the Purpose of Receiving Benefits Under the Targeted Jobs Withholding Tax Credit Program and Authorizing the Execution of Local Agreements for the Purpose of First Capital Baking Company to Receive Direct Financial Assistance from the Iowa Economic Development Authority
4. Resolution Approving the Final Plat of Hall-Summer Subdivision
5. Resolution Awarding Contract for the 2021 Roosevelt Avenue Traffic Signal Improvements Project

6. Resolution Ratifying Tentative Agreement Between the City of Burlington, Iowa and Local 828 of the American Federation of State, County and Municipal Employees, AFL-CIO
7. Resolution Updating the Personnel Manual Salary Schedule for Non-Union Employees

C. PROPOSED CONSENT AGENDA: for April 5, 2021 (RM31)

1. Resolution Approving an Agreement Between the City of Burlington, Iowa and the Burlington/West Burlington Area Chamber of Commerce for Hotel/Motel Tax Distribution
2. Resolution Approving the Purchase of Temporary and Permanent Easements for the 2021 Diamond Ridge Drainage Improvement Project
3. Resolution Amending Septic Haulers Fees Effective July 1, 2021
4. Resolution Establishing Solid Waste Fees Effective July 1, 2021
5. Resolution Awarding Contract for the 2021-2022 Mowing Project
6. Resolution Approving an Agreement with Howard R. Green Company for Flow Metering Analysis
7. Resolution Approving the Amended 28E Agreement Concerning Public Safety Emergency Communication Services and Finance in Des Moines County, Iowa
8. Resolution Approving an Agreement with Burlington Baseball Association, Inc. for the Use of Community Field for All Baseball and Community Activities
9. Resolution Approving Agreement for Engineering Services for the 2021 Dankwardt Park Restroom Remodel Project

ADDED

10. Resolution Approving Purchase of a 2022 International Box and Snowplow for Public Works
11. Set Date for Public Hearings: April 19, 2021
  - a. Consideration of Sale of Property Locally Known as 227 South 5<sup>th</sup> Street, City of Burlington, Iowa with Conditions
  - b. Consideration of an Ordinance Amending Chapter 141 Driveways of the City of Burlington Municipal Code
  - c. Consideration of an Ordinance Granting ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25-Year Non-Exclusive Electric Transmission Franchise
12. *Public Hearing Previously Scheduled by City Council:*
  - a. *Consideration of Transit Grant Application (April 19, 2021)*

D. FUTURE DISCUSSION ITEMS: