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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 23
December 7, 2020

Pursuant to Iowa Code Section 21.8 and the Governor's State of Public Health Emergency Declaration, this meeting is being held electronically because the ongoing public health emergency in the state of Iowa has made it impossible to have a meeting in person. The telephone number for the meeting was posted on December 4, 2020 allowing the public access to participate in the meeting. Due to the COVID-19 situation, all public participation was by phone until further notice. City Hall was closed to the public.

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall, 400 Washington Street, with Mayor Billups, Council Members Critser, Graham-Murray, Maupin and Rinker present.

BURLINGTON CITY COUNCIL

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Graham-Murray Seconded By: Critser

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. He announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

RESOLUTIONS:

Introduced By: Rinker Seconded By: Critser

1. Resolution Approving City Manager Position Profile

DISCUSSION: The City Manager stated that Brent Hinson of Hinson Consulting, LLC has

provided the following for the City Manager position profile: description of the community, attractions, timeline, essential duties and responsibilities and desired characteristics. He stated that the bulk of the schedule looks good. Brent Hinson of Hinson Consulting, LLC was on the phone line to answer any questions. Council Member Rinker stated that he was impressed with the profile packet. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Billups

Seconded By: Graham-Murray

- 2. Resolution Acknowledging Emergency Nature of Combined Sewer Repair Work at the 1300 Block of Harrison Avenue

DISCUSSION: The Assistant City Manager for Public Works stated that a sink-hole has developed near the north roadway gutterline in the 1200 block of Harrison Avenue due to the combined sewer system that has suffered a break causing the sink-hole. He stated that emergency repairs are necessary and the Resolution allows the City to not do the bidding requirements per State Code, because of the immediate need for repair. The Mayor asked how the repair will affect the rebuild of the street. He stated that they will use fill and thin layer of concrete so it holds up for the winter until it can be rebuilt the Summer of 2021. Council Member Critser asked how the neighborhood will be affected. The Assistant City Manager for Public Works stated that there would be detours in that area. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

COMMENTS FROM AUDIENCE: None.

Adjournment: 5:49 p.m.

Approved: December 21, 2020

Kathleen P. Salisbury, MMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Approving Refund of Liquor License for Hallers Tavern, Inc. dba/Hallers Tavern
3. Resolution Approving 28E Agreement Between Lee County, Iowa and the City of Burlington, Iowa for Ambulance Billing Services
4. Resolution Adopting the Des Moines County Multi-Jurisdictional Pre-Disaster Mitigation Plan Update, 2020
5. Resolution Awarding Bid for the 2020 RecPlex Detention Pond Repairs
6. Resolution Amending Fees and Charge Schedule at Flint Hills Municipal Golf Course
7. Resolution Approving Agreement for Engineering Services for the 2021 Dankwardt Park Pool Deck Replacement Project

SET DATE FOR PUBLIC HEARINGS: DECEMBER 21, 2020

1. Consideration of Application for Funding Through the Iowa Economic Development Authority Community Development Block Grant (CDBG) Career Link (Employment Transportation) Funding Program for Hope Haven
2. Consideration of an Ordinance Amending Chapter 81, All-Terrain Vehicles and Snowmobiles of the Burlington Municipal Code

APPOINTMENTS:

Renewable Energy Advisory Committee: Jeff Lionberger, Tenyshia Chalupa, Roger Gard and Kjrsten Bobb