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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 15
August 3, 2020

Pursuant to Iowa Code Section 21.8 and the Governor's State of Public Health Emergency Declaration, this meeting is being held electronically because the ongoing public health emergency in the state of Iowa has made it impossible to have a meeting in person. The telephone number for the meeting was posted on July 31, 2020 allowing the public access to participate in the meeting. Due to the COVID-19 situation, all public participation was by phone until further notice. City Hall was closed to the public.

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall with Mayor Billups, Council Members Graham-Murray, Maupin and Rinker present. Council Member Critser arrived at 5:32 p.m.

BURLINGTON CITY COUNCIL

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Maupin Seconded By: Graham-Murray
MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Billups reviewed the items listed on the consent agenda to the viewing audience. He announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of Sale of Lot 1 in Park View Subdivision (713 Shoquoquon Drive), City of Burlington, Iowa with Conditions

COMMENTS: The Development and Parks Director stated that the City has one lot left out of three lots for sale in Park View Subdivision for \$30,000.00 per lot. He stated that he received a bid from M. J. Daly Construction Company, 1916 Mt. Pleasant Street, Burlington, Iowa for Lot 1 for \$25,000.00. He stated that the purchaser would need to follow and meet all of the restrictive covenants for the Park View Subdivision and a home would need to be started within 12-months and completed within 24-months of the sale of the property. Mayor Billups led an auction for the Sale of Property Locally Known as Lot 1 of Park View Subdivision, City of Burlington, Des Moines County, Iowa with conditions. M. J. Daly Construction Company, 1916 Mt. Pleasant Street, Burlington, Iowa was the only bidder at \$25,000.00. Council Member Rinker asked if once the property is sold, if the funds would go into the City's demolition fund. The Development and Parks Director stated that the funds would go into the City's demolition fund. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Maupin Seconded By: Rinker
Resolution Approving the Sale of Lot 1 in Park View Subdivision (713 Shoquoquon Drive), City of Burlington, Iowa with Conditions

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

2. Statement: Consideration of Sale of Property Locally Known as 1116 Spring Street, City of Burlington, Iowa with Conditions

COMMENTS: The Development and Parks Director stated that the City had acquired the property at 1116 Spring Street as an abandoned property and the home was demolished the Spring/Summer of 2020. He stated that the neighbors to the east and west of the property have each placed a bid of \$500.00 for half of the property that adjoins their properties. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Maupin
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Maupin Seconded By: Rinker
Resolution Approving the Sale of Property Locally Known as 1116 Spring Street, City of Burlington, Iowa with Conditions

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

3. Statement: Consideration of Plans and Specifications for the 2020 Walnut Street Combined Sewer Repair Project (Manhole 86-J12)

COMMENTS: The Assistant City Manager for Public Works reviewed the plans and specifications for the 2020 Walnut Street Combined Sewer Repair Project (Manhole 86-J12) with the City Council and the viewing audience. He stated that the manhole at the intersection of the alleyway at Walnut Street between South 12th Street and Central Avenue was in poor condition and needed replaced. He stated that the estimated cost of the project was \$65,000.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Critser
Motion to Close

Seconded By: Graham-Murray

CARRIED

Introduced By: Critser
Resolution Approving Plans and Specifications for the 2020 Walnut Street Combined Sewer Repair Project (Manhole 86-J12)

Seconded By: Graham-Murray

DISCUSSION: None.
(VOTE: 5 - "AYES")

ADOPTED

RESOLUTIONS:

Introduced By: Critser

Seconded By: Maupin

1. Resolution Providing for a Salary Adjustment for the City Manager

DISCUSSION: The Director of Administrative Services stated that the proposed Resolution provides for a salary adjustment for the City Manager of 2.25%, which is the same increase that City employees received. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Billups

Seconded By: Rinker

2. Resolution Approving the 2020 COPS Hiring Program Agreement Between the City of Burlington and the U.S. Department of Justice Office of Community Oriented Policing Services

DISCUSSION: The Police Chief stated that the City was awarded grant funds of \$125,000.00 in federal funds over a three-year award period, and a fourth year fully funded by the City for 1-additional police officer. He reviewed the details of the grant award with the City Council and the viewing audience. The City Manager reviewed the City's finances to date with the City Council and the viewing audience. He stated that he had previously expressed concerns about the ability to fund the unbudgeted position in the fiscal year 2021 as well as fiscal year 2020

budgets, but at this point he was more optimistic about the ability to accommodate funding the position at this time and would recommend approval. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Graham-Murray Seconded By: Maupin

3. Resolution Approving an Agreement with Burlington Northern Santa Fe Railroad for Work Associated with the TIGER Grant Project

DISCUSSION: The Assistant City Manager for Public Works stated that the City will be doing sewer utility work under the BNSF Railway mainline located on Main Street. He stated that the Resolution approves the two permits for the utility work under the rail. He stated that the sewer utility work was a part of the TIGER Grant and the contractor will absorb the cost for flaggers that will be needed and then the TIGER Grant will cover those costs associated with the use of flaggers. He stated that the Resolution authorizes that expenditures to not exceed \$10,000.00 for the cost of permitting work with BNSF. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

Introduced By: Graham-Murray Seconded By: Maupin

4. Resolution Accepting Increased Funding Through the Iowa Department of Agriculture and Land Stewardship

DISCUSSION: The Assistant City Manager for Public Works stated that the City has been offered increased funding available through the Water Quality initiative through IDALS for work at the 5th and Valley Parking Lot Project. He stated that the proposed Resolution accepts the increased funds from Iowa Department of Agriculture and Land Stewardship (IDALS). All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - "AYES")

ADOPTED

COMMENTS FROM AUDIENCE: Mary Beard, Southeast Iowa Regional Airport Director gave an update of the Airport Runway Project with the City Council and the viewing audience. She stated that the project was 65% complete with the runway being poured this week. She encouraged the City Council to come to the Airport to view the improvements. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Adjournment: 5:58 p.m.

Approved: August 17, 2020

Kathleen P. Salisbury, MMC
City Clerk

Jon D. Billups
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Refund of Beer License for 2JR Pizza Enterprises, LLC dba/Pizza Hut
2. Resolution Approving Nuisance Abatements for Various Properties
3. Resolution Approving Purchase of Irrigation Pedestals for Flint Hills Golf Course
4. Resolution Authorizing the Filing of an Application for Resource Enhancement and Protection (REAP) Program for Construction and Improvements of the Flint River Trail
5. Resolution Approving an Agreement with HR Green, Inc. of Cedar Rapids, Iowa for Professional Services for the Burlington, Iowa Wastewater Treatment Facility's Influent Line Rehabilitation - Phase I
6. Resolution Approving an Agreement with HR Green, Inc. of Cedar Rapids, Iowa for Professional Services for the Burlington, Iowa Wastewater Treatment Facility's National Pollutant Discharge Elimination System (NPDES) Permit Renewal

SET DATE FOR PUBLIC HEARING: AUGUST 17, 2020

1. Consideration of Burlington Locust Basin Sewer Project as Required by the Community Development Block Grant (CDBG)

APPOINTMENTS:

Library Board of Trustees: Tenyshia Chalupa
Renewable Energy Committee: Tenyshia Chalupa