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MINUTES OF THE BURLINGTON, IOWA CITY COUNCIL  
INFORMAL WORK SESSION

May 26, 2020

Pursuant to Iowa Code Section 21.8 and the Governor's State of Public Health Emergency Declaration, this meeting is being held electronically because the ongoing public health emergency in the state of Iowa has made it impossible to have a meeting in person. The telephone number for the meeting was posted on May 22, 2020 allowing the public access to participate in the meeting. Due to the COVID-19 situation, all public participation was by phone until further notice. City Hall was closed to the public.

The Burlington City Council met in an informal work session at 4:30 p.m. in the Thomas J. Smith Council Chambers, City Hall with Mayor Billups, Council Members Graham-Murray, Maupin and Rinker present. Council Member Critser was absent.

Items discussed at the informal work session are listed on the work session agenda on file in the office of the City Clerk. No action was taken.

Adjournment: 6:34 p.m.

Approved: June 1, 2020

Jim Ferneau  
City Manager

Jon D. Billups  
Mayor

**\*\*\* REVISED AGENDA \*\*\***

**DUE TO THE COVID-19 SITUATION, ALL PUBLIC PARTICIPATION MUST BE BY PHONE UNTIL FURTHER NOTICE. CITY HALL IS CLOSED TO THE PUBLIC.**  
**Public Access: Phone No. 646-749-3122 Meeting No. 791-645-725**

**CITY COUNCIL WORK SESSION AGENDA**

Tuesday, May 26, 2020, 4:30 p.m., Thomas J. Smith Council Chambers, City Hall

**A. PROPOSED REGULAR AGENDA: for June 1, 2020 (RM11)**

ADDED

1. Proclamation:  
\* Juneteenth Day
2. Public Hearing, Consideration of Plans and Specifications for 2020 5<sup>th</sup> Street and Valley Street Parking Lot Project
3. Motion for Final Adoption of an Ordinance Amendment to Ordinance No. 3220, an Ordinance Creating the Sunrise West Planned Unit Development (PUD) Overlay District, By Removing Outlot G from the Sunrise West PUD
4. Motion for Final Adoption of an Ordinance Rezoning Lot 4 of Swisher Subdivision and Outlot G of 4<sup>th</sup> Addition to Sunrise West Subdivision, from R-1, Single-Family Residential to R-4 Multi-Family Residential, with a Planned Unit Development Overlay Zone (Beverly Place PUD) As Allowed by the Zoning Code of the City of Burlington, Iowa
5. Resolution Approving the Final Plat of Oak Arbor Farm Subdivision

ADDED

6. Resolution of Support for a Workforce Housing Tax Credit Program Project by Caston Development LLC at 115 North 4<sup>th</sup> Street

**B. PROPOSED CONSENT AGENDA: for June 1, 2020 (RM11)**

1. Resolution Approving an Extension for the 2020-2021 Interchange of Employee Agreement Between the City of Burlington, Iowa and Burlington Community School District

2. Resolution Approving Extension to the Exclusive Listing Agreement - Gross Rent for Lease of Available Space at the Depot, 300 South Main Street with Terrus Real Estate Group
3. Resolution Approving Lease Agreement Between the City of Burlington and Blaul Lofts, LLC for Parking Spaces in the Planned City Parking Lot at the Southwest Corner of Valley Street and North 5<sup>th</sup> Street
4. Resolution Approving Lease Agreement Between the City of Burlington and Churchill Lofts, LLC for Parking Spaces in the Planned City Parking Lot at the Southwest Corner of Valley Street and North 5<sup>th</sup> Street
5. Resolution of Support for a Workforce Housing Tax Credit Program Project by Merge Urban Development Group (MERGE) at 412-424 North 3<sup>rd</sup> Street
6. Resolution Approving Offer to Buy Real Estate and Acceptance for the Property Located at 700 Valley Street, Burlington, Iowa
7. Resolution Adopting the Personnel Manual for Non-Union Employees
8. Resolution Approving Amendment Between CWA Local 7176 and City of Burlington
9. Resolution Burlington is Essential in Support of Fair, Direct Federal Emergency Support to Reopen and Rebuild Local American Economies
10. Set Date for Public Hearings: June 15, 2020
  - a. Consideration of Sale of Property Lot 2 of Park View Subdivision (707 Shoquoquon Drive), City of Burlington, Iowa, with Conditions
  - b. Consideration of a Permanent Encroachment Agreement with CMM Co., LC for Encroachment into Market Street Right-of-Way Adjacent to 107 Valley Street, Burlington, Iowa
  - c. Consideration of 2020 Amendment to the Burlington Urban Revitalization Plan

C. DISCUSSION ITEMS:

1. Treasurer's Report
2. Fire Arms Simulator
3. Summer Reading Program
4. Perkins Park House
5. Park Plans
6. City-Wide Cleanup Program
7. Appointment

D. FUTURE DISCUSSION ITEMS:

1. Presentation by Impact 7G: Cascade Bridge
2. Parking Passes
3. Friends of Cascade Bridge:  
Lisa Walsh and Terry Arellano