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MINUTES OF THE PROCEEDINGS  
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 21  
November 5, 2012

The Burlington City Council met in regular session at 6:30 p.m. in the Thomas J. Smith Council Chambers, City Hall with Mayor Davidson, Council Members Anderson, Fleming, McCampbell and Reed present.

BURLINGTON CITY COUNCIL

PROCLAMATION:  
Rachel's Legacy - Jim Ritters

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Fleming                      Seconded By: McCampbell  
MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor Davidson reviewed the items listed on the consent agenda to the viewing audience. Ron Brozene of Burlington asked if the City Council would be voting on the Ordinance Amending Various Sections of Chapter 161, Housing Code of the City of Burlington Municipal Code. The Mayor and Council explained that they were setting date for public hearing for the November 19, 2012 City Council meeting. All present had opportunity to speak and nothing additional was

filed in the office of the City Clerk.  
(VOTE: 5 - AYES )  
CARRIED

RESOLUTIONS:

Introduced By: Anderson                      Seconded By: Reed  
1. Resolution Establishing Ambulance Service Fees Effective January 1, 2013

DISCUSSION: The City Manager stated that the present ambulance service fees were significantly lower than the typical community in Iowa. He stated that even with raising the fees the City would still be lower than many communities in Iowa. He stated that as of January 1, 2013, the service rates shall automatically be adjusted annually to follow the annually published Blue Cross/Blue Shield Maximum Allowable Fee (MAF) for Iowa or the 1.7 multiplier of Medicare Maximum Allowable Fee as published annually, whichever is greater. He stated that this fee structure is designed to help the ambulance service fund come closer to paying for itself. He stated that this past year ambulance service was at a \$250,000.00 loss. He stated that in the past budget documents the ambulance fund showed only six ambulance personnel. He stated that the

budget document will now show 12 ambulance personnel, which will reflect the actual amount of staff in the ambulance budget. This is one of the steps that the City will be doing to try to get the budget more in line to be cash neutral.

He stated that recently the City has started an income offset program for bills that are unpaid to go against any State money that may be there to help offset the City's loss of unpaid bills. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - AYES)

ADOPTED

Introduced By: McCampbell

Seconded By: Fleming

2. Resolution Approving Financial Management Policies

DISCUSSION: Mayor Davidson stated that the Council has been working on financial

management policies for a couple of months. He stated that the financial policies are enacted to provide direction and limits for the issuance and management of debt by the City of Burlington. He stated that the objective was to establish conditions for the use of debt and to create procedures and policies that minimize the City's debt service and issuance costs, retain the highest possible credit rating, maximize future debt capacity and maintain full and complete financial disclosure and reporting and federal tax compliance. He stated that the policies will apply to all general obligation and revenue debt issued by the City of Burlington, including leases, debt guaranteed by the City,

and any other forms of taxable and tax-exempt indebtedness, including Build America or other tax credit bonds and urban renewal debt. He stated that there was a total of 38 statements of policies. He stated that the City has been on the negative watch with Moody and now by adopting the financial management policies, it will address Moody's concern about the City's financial condition.

He stated that one of the key financial policies was Policy No. 13 - Working Fund Balance for Operations, which states that the City will maintain cash reserves within the following targets to ensure adequate cash flow and avoid the

need for short term borrowing: General, Road Use Tax, Local Option Sales Tax, Hotel/Motel Tax, Parking, Flint Hills Golf Course, Solid Waste, RecPlex and Internal Services (Targeted Ending Cash Balance 15% Undesignated Balance) and Sewer (Targeted Ending Cash Balance 25% Undesignated Balance, plus 1 Year's Debt

Service). He stated that currently the Sewer, Local Option Sales Tax and Hotel/Motel Tax presently meet the targeted ending cash balance. He further stated that these were base line goals and the City will need to live within those constraints. He stated that currently the City was at 80% debt capacity and the plan is to be at 70% debt capacity. He stated that there is now a plan to pay off the debt with a 12-year cycle of level payments. Mayor Davidson stated that there was a lot of work to do. The City Manager stated that department heads would be looking at the City's 5-Year CIP Plan and the schedule

of how to pay for those items. He stated that the City's CIP Plan would be listed on the next Council work session for Council to review. He further stated that department heads and the Labor Management Committee will be looking at 5-year budgets. He further stated that Council would need to be looking at what they can afford to do within those budget constraints. He stated that the Council will need to make decisions on reducing services and increasing property

taxes. Council Member Reed asked if the financial management policies could be amended. The City Manager explained that the Council could amend the financial management policies by Resolution, if needed. Council Member Fleming urged the

Council to refrain from amending the policies. The City Manager reviewed with the Council and the viewing audience various fund balances. Mayor Davidson and the Council stated the City was heading in the right direction. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 5 - AYES )

ADOPTED

COMMENTS FROM AUDIENCE: Kristin Rucinski of 232 South 6th Street stated that she was a concert promoter and would be scheduling concerts for Memorial Auditorium.

She stated that she had a concert already scheduled at Memorial Auditorium. She stated that she plans on calling local businesses for their support. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Adjournment: 7:04  
er 19, 2012

Approved: Novemb

Kathleen P. Salisbury, MMC  
City Clerk

Jim Davidson  
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.  
Consent Agenda

FINANCES AND MISCELLANEOUS  
Minutes of Previous Meetings  
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Final Acceptance, Final Payment and Release of Retention Monies for the 2011 Sunnyside Sidewalk Extension to Aldo Leopold School
2. Resolution Approving Final Acceptance, Final Payment and Release of Retention Monies for the 2010 Boat Ramp Repair Project
3. Resolution Approving Nuisance Abatements for Various Properties
4. Resolution Approving the Planning and Development Director to Execute the Real Estate Contract for the Purchase of 613 North Garfield Street for Redevelopment
5. Resolution Approving Maintenance and Operation of the Sanitary Sewer, Storm Sewer and Pavement Systems in the First Addition to Westland Subdivision
6. Resolution Approving Maintenance and Operation of a Storm Sewer in the Stonegate Crossing Subdivision

SET DATE FOR PUBLIC HEARINGS:

1. Consideration of an Ordinance Amending Various Sections of Chapter 161, Housing Code of the City of Burlington Municipal Code (November 19, 2012)
2. Consideration of an Ordinance Amending Section 36.01 Membership of Chapter 36 Economic Development Advisory Board of the City of Burlington Municipal Code (November 19, 2012)
3. Consideration of Sale of Property Locally Known as 307 Summer Street, City of Burlington, Des Moines County, Iowa (November 19, 2012)
4. Consideration of a Resolution Approving and Adopting the Burlington 2032 Comprehensive Plan (November 19, 2012)
5. Consideration of an Amendment to Ordinance No. 3233, An Ordinance Creating a PUD (Planned Unit Development) Overlay Zone at the Southeast Corner of South Gear Avenue and West Avenue, by Making Changes to Section 4. Land Use/Design Requirements (December 3, 2012)