

Subject to change as finalized by the City Clerk.
For a final official copy, contact the City Clerk's office at (319) 753-8124.

MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 23
December 3, 2018

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall with Mayor McCampbell, Council Members Graham-Murray, Rinker and Wilson present. Council Member Billups was absent.

BURLINGTON CITY COUNCIL

PROCLAMATION OF RETIREMENT:

* Mark Hirsbrunner, Code Inspector III, 32 Years of Service

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Graham-Murray Seconded By: Wilson

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor McCampbell reviewed the items listed on the consent agenda to the viewing audience. Council Member Wilson announced those individuals appointed to various City commissions and boards. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

HEARINGS:

1. Statement: Consideration of an Application to Iowa Economic Development Authority for the Micro-Enterprise Assistance Pilot Program

COMMENTS: The Development and Parks Director stated that there are funds available under the State of Iowa's Community Development Block Grant (CDBG) program for micro enterprise assistance through the Iowa Economic Development Authority. He stated that the funds are available to assist with the establishment, stabilization and expansion of a qualifying enterprise. He stated to qualify for funds under the program, a micro enterprise must be owned by a low to

moderate income individual. He reviewed the income guidelines for qualifying as low to moderate income. He stated that it was a pilot program and Burlington was sought out to apply for these funds. He stated that the business must remain open for 2-years. The City will have secured collateral from the participating micro enterprise. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Graham-Murray
Motion to Close

Seconded By: Wilson

CARRIED

Introduced By: Graham-Murray

Seconded By: Wilson

Resolution Approving an Application to Iowa Economic Development Authority for the Micro-Enterprise Assistance Pilot Program

DISCUSSION: None.
(VOTE: 4 - "AYES")

ADOPTED

2. Statement: Consideration of Lease Agreement between the City of Burlington and MOST, LLC for Use of Dankwardt Park Pool

DISCUSSION: The Development and Parks Director reviewed with City Council and the viewing audience the proposed details of the lease agreement between the City of Burlington and MOST, LLC for use of Dankwardt Park Pool. He stated that the previous lease the Council approved on August 7, 2017 was a 18-month agreement. He stated that this new lease agreement was for 5-years. He further reviewed details of the lease agreement. He stated that the bubble/dome remains under ownership of the Swim Club and they are responsible for putting up and taking down the bubble at their sole expense and organization. He stated that MOST, LLC will provide swimming lesson classes for the public during the non-lease period. He reviewed with Council and the viewing audience what would happen if there were any unexpected costs for repair or replacement that is not budgeted and which exceeds \$10,000.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Introduced By: Wilson
Motion to Close

Seconded By: Rinker

CARRIED

Introduced By: Wilson

Seconded By: Graham-Murray

Resolution Approving Lease Agreement between the City of Burlington and MOST, LLC for Use of Dankwardt Park Pool

DISCUSSION: None.
(VOTE: 4 - "AYES")

ADOPTED

ORDINANCES:

Introduced By: Wilson

Seconded By: Graham-Murray

1. Motion for Preliminary Adoption of the Second Reading of an Ordinance Amendment to Ordinance No. 3220, an Ordinance Creating the Sunrise West Planned Unit Development (PUD) Overlay District, by Making Changes to Section 4 Land Use Requirements

DISCUSSION: The Development and Parks Director reviewed with Council and the viewing audience the proposed Ordinance Amendment to Ordinance No. 3220, an Ordinance Creating the Sunrise West Planned Unit Development (PUD) Overlay District, by Making Changes to Section 4 Land Use Requirements. He stated that the base zoning shall be considered R-2, Single-family Transitional Zoning District for the area originally platted as Lot 1 of the Preliminary Plat of the First Addition to Sunrise West Subdivision. He reviewed the building setbacks and separation distances for the subdivision. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

Introduced By: Wilson

Seconded By: Graham-Murray

2. Motion for Preliminary Adoption of the Second Reading of an Ordinance Amending Various Sections of Chapter 161, Housing Code of the City of Burlington Municipal Code

DISCUSSION: The Development and Parks Director reviewed with Council and the viewing audience the proposed Ordinance Amending Various Sections of Chapter 161, Housing Code of the City of Burlington Municipal Code. He stated that there were no changes from the first reading of the Ordinance. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

RESOLUTION:

Introduced By: Rinker

Seconded By: Wilson

1. Resolution Approving Contribution to Dankwardt Park Pool Dome Project

DISCUSSION: The Development and Parks Director stated that Southeast Iowa Swim Club is pursuing funding for the purchase and installation of a pool bubble (dome) over the pool, along with other upgrades to the pool and pool house to make use of the pool on a year-round basis. He stated that the City agrees to provide contribution toward the pool dome project, which includes pool deck improvements, to the Southeast Iowa Swim Club in an amount of \$2,000.00 per month between March 2020 and August 2024, which totals up to \$108,000.00 over that time period; provided a lease for the operation of the pool during the City's off-season remains in effect. The City would not be responsible for the \$2,000.00 monthly payment amount to the Southeast Iowa Swim Club for any months between March 2020 and March 2024 that a lease is not in effect for operation of the pool. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

ADOPTED

COMMENTS FROM AUDIENCE: None.

Adjournment: 6:00 p.m.

Approved: December 17, 2018

Kathleen P. Salisbury, MMC
City Clerk

Shane A. McCampbell
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Approving Partial Release of Retention Monies for Phase V of the Floodwall

SET DATE FOR PUBLIC HEARINGS: DECEMBER 17, 2018

1. Consideration of Plans and Specifications for the 2019 DeEdwin and Gladys White Park Renovations
2. Consideration of an Ordinance Rezoning a Portion of Property Locally Known as 1621 Dodge Street from R-2, Single-Family Residential Transitional to R-4, Multi-Family Residential Zoning District

APPOINTMENT:

Human Rights Commission: Nicholas Gavin