

Subject to change as finalized by the City Clerk.
For a final official copy, contact the City Clerk's office at (319) 753-8124.

MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Meeting No. 15
August 6, 2018

The Burlington City Council met in regular session at 5:30 p.m. in the Thomas J. Smith Council Chambers, City Hall with Mayor McCampbell, Council Members Rinker and Wilson present. Council Member Graham-Murray was absent. Council Member Billups was absent, but participated via electronic communications for part of the meeting.

MAYOR'S AWARD:

* Cynthia Wolfe

BURLINGTON CITY COUNCIL

CONSENT AGENDA: To the Public:

All matters listed under Item I., Consent Agenda, having been discussed were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items. If discussion was desired, that item was removed from the Consent Agenda and was considered separately.

Introduced By: Wilson Seconded By: Rinker

MOTION: To approve all items listed under Item I., Consent Agenda.

DISCUSSION: Mayor McCampbell reviewed the items listed on the consent agenda to the viewing audience. Council Member Wilson announced those individuals appointed to various City commissions and boards. Leon Shahan of 1821 Mt. Pleasant Street removed the Resolution Authorizing the Filing of an Application for State of Iowa Revitalize Iowa Sound Economy (RISE) Funds for a New Roadway in the Flint Ridge Business Park. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

CARRIED

RESOLUTIONS:

Introduced By: Wilson Seconded By: Rinker

1. Resolution Establishing Solid Waste Fees

DISCUSSION: The City Manager stated that the Solid Waste fees would be rendered on or after November 1, 2018: 35 gallon cart \$14.25 per month; 65 gallon cart \$17.50 per month and a 95-

gallon card \$20.75 per month. He stated that a second 65-gallon cart would cost an additional \$8.00 per month or a second 95-gallon cart would cost an additional \$12.00 per month. He stated that trash tags would cost \$3.90 each to local merchants and would cost customers \$4.00 per tag. He stated that there would be a \$35.00 service charge to change cart sizes. He stated that a new homeowner or renter may change cart size at the same time they are establishing utilities in their name with no service charge. Leon Shahan of 1821 Mt. Pleasant Street questioned if the homeowner would be charged the \$35.00 service charge fee to change cart size in case of an error. He questioned if the program has been delayed. He further questioned what would happen with the City-Wide Cleanup Program. The WWTF Superintendent stated that there has only be a week delay in implementing the program. He stated that mailers will be mailed out on August 20, 2018 and homeowners will have 3-weeks to respond with the mailer or they can go online. He further stated that he did not envision any change to the City's Leaves Program at this time. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 4 - "AYES")

ADOPTED

Council Member Billups left the meeting (via electronic communications) at 5:49 p.m.

Introduced By: Wilson

Seconded By: Rinker

2. Resolution Awarding Contract for the 2018 Central and Washington Bridge Repairs

DISCUSSION: The Assistant City Manager for Public Works stated the 2018 Central and Washington Bride Repairs would fix some maintenance items on the Central Avenue Bridge that include the retaining wall, bridge abutment gaps and some drainage issues. He stated that three bids were received with Brandt Construction Company being the low bidder at \$297,818.00. He stated that the project would be funded by bond proceeds. The City Manager stated that cost over the budgeted amount of \$350,000.00 would be covered by Road Use Tax Funds (RUT) or the General Fund. Leon Shahan of 1821 Mt. Pleasant Street urged the Council to tear down the Central and Washington Bridge as the bridge was failing and costing taxpayers. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Wilson

Seconded By: Rinker

3. Resolution Awarding Contract for the 2018 Tama Building Permeable Alley

DISCUSSION: The Assistant City Manager for Public Works stated that he had previously recommended at the Work Session to not approve the award of contract for the 2018 Tama Building Permeable Alley due to concerns that the Tama developers not being able to complete their portion of the alley within the grant deadline of December 31, 2018, then the City would be facing an unbudgeted expense for the alley. He stated that given the current status of the Tama Building that had a fire over the weekend he echoed to Council that the Resolution be voted down. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "NAYS")

FAILED

City Clerk.
(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Rinker Seconded By: Wilson
8. Resolution Approving the Final Plat of Benedict Acres Subdivision

DISCUSSION: The Development and Parks Director reviewed the final plat of Benedict Acres Subdivision which is located in Des Moines County within the two-mile growth area of Burlington. He stated that Benedict Acres Subdivision was reconfiguring the two existing lots to allow for a home on each lot and additional land for each lot. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Rinker Seconded By: Wilson
9. Resolution Approving Contract with Southeast Iowa Regional Planning Commission for CDBG and SRF Loan Administration

DISCUSSION: The Assistant City Manager for Public Works stated that the City was entering into a contract with the Southeast Iowa Regional Planning Commission for CDBG and SRF Loan administration. He stated that the City had accepted the CDBG Grant and will use the SRF Loan to complete the Locust Basin Separation Project. He explained that there are reporting requirements as part of the funding mechanisms and SEIRPC has experience in CDBG grant administration of SRF loan preparation and reporting. Mike Norris, Executive Director of Southeast Iowa Regional Planning Commission, stated that his office has expertise in CDBG and SRF Loan administration. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Rinker Seconded By: Wilson
10. Resolution Approving Contract with Southeast Iowa Regional Planning Commission for Assistance with Consultant Selection Process for TIGER Grant

DISCUSSION: The Assistant City Manager for Public Works stated that the City was entering into a contract with the Southeast Iowa Regional Planning Commission for assistance with the consultant selection process for the TIGER grant. He stated that as a part of the TIGER Grant, the City will need to have a consultant assist in the planning and design of the projects. He stated that in order to properly navigate through the selection process and Southeast Iowa Regional Planning Commission has the experience necessary. He stated that the cost would be \$3,000.00 for the assistance. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Rinker Seconded By: Wilson
11. Resolution Waiving the Building Permit Fees for the Southeast Iowa Housing, Inc.

Project at 425 Hagemann Avenue

DISCUSSION: The Development and Parks Director stated that Southeast Iowa Housing, Inc. has requested the City Council waive the required fees for construction of a new single-family home at 425 Hagemann Avenue that is to be constructed utilizing SCC Building Trades program and sold as an owner-occupied home with income-qualifications. He stated that the fees that will be waived are approximately \$1,500.00. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Rinker

Seconded By: Wilson

12. Resolution Approving Permanent and Temporary Easements with Lamont Limited Along Bluff Road for Construction of the Flint River Trail

DISCUSSION: The Development and Parks Director stated that the Resolution approves the permanent and temporary easements with Lamont Limited along the east side of Bluff Road at 1530 Bluff Road for construction of the Flint River Trail, Phase I South A. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

Introduced By: Wilson

Seconded By: Rinker

13. Resolution Authorizing the Filing of an Application for State of Iowa Revitalize Iowa Sound Economy (RISE) Funds for a New Roadway in the Flint Ridge Business Park

DISCUSSION: Leon Shahan of 1821 Mt. Pleasant Street stated that he requested the removal of the Resolution Authorizing the Filing of an Application for State of Iowa Revitalize Iowa Sound Economy (RISE) Funds for a New Roadway in the Flint Ridge Business Park as he wanted to know if there was a City match. The City Manager stated that there was a 50% local funding match of approximately \$600,000.00. He stated that the grant would be used for a new roadway for better access into the Flint Ridge Business Park. He stated that the original request came from the Chamber of Commerce. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

(VOTE: 3 - "AYES")

ADOPTED

COMMENTS FROM AUDIENCE: Steve Frevert, Executive Director of Downtown Partners, thanked Fire Chief Trexel and the surrounding Fire Departments that helped with the Tama building fire. He stated that the fire at the Tama building was a loss for the downtown, but there were a lot of good things happening in the downtown. The City Manager stated that Grinnell Mutual will be having a meeting at the Chamber later this week to meet with businesses affected by the fire. The Fire Chief stated that the investigation side will take awhile. Leon Shahan of 1821 Mt. Pleasant Street asked if there was any plans for the demolition of the Tama Building. The City Manager stated that there were State Code provisions and there was also an insurance company involved. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

Adjournment: 6:41 p.m.

Approved: August 20, 2018

Kathleen P. Salisbury, MMC
City Clerk

Shane A. McCampbell
Mayor

(See recording on file in the office of the City Clerk for complete discussion and documentation.)

ITEM I.
Consent Agenda

FINANCES AND MISCELLANEOUS

Minutes of Previous Meetings
Payroll and City Claims

BEER, LIQUOR, WINE AND CIGARETTES

REPORTS AND BONDS

RESOLUTIONS:

1. Resolution Approving Nuisance Abatements for Various Properties
2. Resolution Establishing a No Parking Zone on the 200 Block of Spring Street
3. Resolution Approving Contract with Southeast Iowa Regional Planning Commission for Burlington Urban Service Planning Assistance
4. Resolution Rescinding the Sale of Property Locally Known as 1003 Chalfant Street, City of Burlington, Iowa with Conditions
5. Resolution Approving Membership in the Houston-Galveston Area Council Cooperative Purchasing Program

SET DATE FOR PUBLIC HEARINGS: AUGUST 20, 2018

1. Consideration of Sale of Property Locally Known as 311 South 9th Street, City of Burlington, Iowa with Conditions
2. Consideration of Sale of Property Locally Known as 1906 Melvin Avenue, City of Burlington, Iowa with Conditions
3. Consideration of Sale of Property Locally Known as 1003 Chalfant Street, City of Burlington, Iowa with Conditions
4. Consideration of an Ordinance Amending Ordinance No. 3129, Being an Ordinance Creating the Diewold Plaza P.U.D. (Planned Unit Development) By Making Changes to Section 3.B. Land Use Design Criteria and Section 5. Fifty Foot Buffer Park
5. Consideration of a Facility Use Agreement with Southeast Soccer Academy (SESA) for Use of Fields at the Burlington Regional RecPlex
6. Consideration of an Ordinance Amending Various Sections of Chapter 97, Industrial Pretreatment Requirements of the City of Burlington Municipal Code

APPOINTMENTS:

Joint Safety Committee: Matt Trexel and Ryan Gourley
Riverfront Advisory Committee: Patricia Walz