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MINUTES OF THE PROCEEDINGS
OF THE BURLINGTON, IOWA CITY COUNCIL

Special Meeting No. 6
March 25, 2008

The Burlington City Council met in special session at 4:05 p.m. in the City Manager's office with Mayor Ell, Council Members Davidson, Murray, Scott and Thomas present.

SPECIAL MEETING NOTICE ACKNOWLEDGED

DISCUSSION:

1. Finalize Interview and Reference Questions for City Manager Candidates

DISCUSSION: The Personnel Director randomly passed out to the City Council the references for each candidate to contact. The City Council reviewed the City Manager reference contact questionnaire. The Personnel Director stated that the candidate scheduled for Monday, March 31, 2008 is unable to attend the interview

due to a budget meeting that he must attend. He has asked that his status be placed on hold based on the other four finalist interviews. Due to the 4:00 p.m., March 31, 2008 meeting time now being available, it was the consensus of the City Council to hold a closed meeting at that time to discuss what each Council Member has found out about each candidate from their references. The Personnel Director will contact each candidate and ask for a request to go into a closed session on Monday, March 31, 2008. She further suggested that each Council Member contact five to six of the references that the candidates listed.

Considerable discussion took place regarding City Manager interview questions. Council Member Davidson questioned how the department interviews would work. The Personnel Director stated that she would have each department head give their thoughts for each candidate and she would give that information to the City Council. The City Council also reviewed the itinerary for the City tour route that the Development Director and the Police Chief will give. The Personnel Director also submitted former City Manager Slagle's salary and benefit package as requested by Council Member Scott. All present had opportunity to speak and nothing additional was filed in the office of the City Clerk.

ADJOURNMENT: 4:33 p.m.

APPROVED: April 7, 2008

Kathleen P. Salisbury, MMC
City Clerk

William L. Ell
Mayor

(See tape on file in the office of the City Clerk for complete discussion and documentation.)