



## Demolition Permit Checklist

City of Burlington  
400 Washington St  
Burlington, IA 52601  
(319) 753-8131

The following is a summary list of requirements that the owner and / or contractor are responsible for to meet the requirements of the Demolition Permit:

- ✓ **ASBESTOS:** Asbestos inspection and abatement, where applicable.
- ✓ **UTILITIES:** Utility locates and disconnects and all required permits.
- ✓ **FENCING:** Demolition site must be properly fenced and secured.
- ✓ **SEWER:** Sewer is to be cut near the property line and a clean out installed. Top of clean out to be 4-6 inches above grade.
  - ✗ **Sewer cap:** Sewer must be capped with an approved pipe cap. Plugging the line with concrete will no longer be accepted.
- ✓ **CISTERNS:** Locate and sand-fill any cisterns.
- ✓ **WALLS:** Remove foundation walls to a minimum of 24" below grade.
- ✓ **COMBUSTIBLE MATERIALS:** Remove all combustible demolition materials from property.
- ✓ **FLOOR:** Basement floor to be adequately broken and/or removed to prevent ponding of water.
- ✓ **FILL:** Fill basement with approved clean fill to a level not exceeding 24" below grade; and final 24" must be dirt filled, graded, seeded (grass), and acceptable measures taken to prevent erosion.
  - ✗ **Call For Inspection Before Back Filling The Site.**
- ✓ **MISC. ITEMS:** Remove any accessory structures, poles, posts, fences, signs and also any and all trash and debris.
- ✓ **DISPOSAL:** All demolition material must be hauled to an approved landfill.
  - ✗ **Landfill receipts must be turned in to the Inspection Department, City Hall, 400 Washington Street, Burlington, Iowa at the completion of the demolition.**
- ✓ **RESTORATION OF PUBLIC PROPERTY:** Streets, sidewalks, alleys and other public property disturbed in the course of the work shall be restored to the condition of the property prior to the commencement of the work or in a manner satisfactory as required by the City of Burlington.